

VACANCY

ENGLISH STENOGRAPHER (MALE)

We require an experienced English Stenographer with an excellent knowledge of English and Computer literacy for immediate employment.

Salary - Rs. 20,000/=

Candidates residing preferably within 6 kms from Colombo only may apply. Retired persons are also considered.

Applications with bio-data and names of two non-related referees should be sent before 31st January 2012 to -

**General Manager
Colombo YMBA
No. 70, D. S. Senanayake Mawatha
Colombo 8.**

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Asian Management Services



Michael Couture
Director AMS

Immigration Consultant and former Trade
Advisor to the Canadian High Commission

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WE CAN PROFESSIONALLY PROCESS THE FOLLOWING APPLICATIONS
SPONSORSHIPS – SUPER VISITOR VISAS – PERMANENT RESIDENCE –
STUDY PERMITS – PROVINCIAL NOMINEE PROGRAMS –
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WORK PERMITS (Only for COOKS & CHEFS)

Please submit your CV to couture@stnet.lk
FREE CONSULTATION.

268-8973 / 268-8974 / 0773 529 898

**Centre for Canadian Academic and
Professional Services (CCAPS)**

35/2, Gregory's Road, Colombo 07.
(between Australian HC and Colombo International School)
E-mail: asianms@stnet.lk / couture@stnet.lk
www.cmi-icm.ca / www.icrc-crcic.ca / www.asianms.com
553-4602 / 552-4604 / 551-6225

WANTED

Pre Intern Doctor (Foreign / Local)
Nursing Officer / Sister
Tutor Sister
Trained / Untrained Care givers / Nurses
Admin Assistant

for a Elderly care service in Nugegoda.
Please Forward your CV to :-
Managing Director
Village 60 Plus (Pvt) Ltd
No. 227/1, Highlevel Road, Kirulapone - Colombo 05.

VACANCIES

We are a leading Multinational Logistics organization in Sri Lanka, looking for potential candidate to join our dynamic team as

Senior Warehouse Executive

He should possess the minimum requirements mentioned below:-

- G.C.E O/Levels with English and Mathematics
- G.C.E A/Levels (added qualification)
- At least two years working experience in Warehouse Supervising is necessary.
- Experience in Cargo Freight Stations (CFS) or Packing Department in Garments Factory will be added advantage.
- Age Limit : 25 – 35 yrs
- Salary is Negotiable.
- Successful candidate should live within the vicinity of Welisara.

Vacancies exist in our Cargo Freight Station in Welisara.
Successful candidates will be called for interviews.

Would interested parties please send curriculum vitae with
two non related referees via e-mail to
employment@smtcmb.com

(Personal data collected will be used for recruitment purpose only)



VACANCY

INFORMATION OFFICER (Librarian)

The Law & Society Trust (LST) is seeking to immediately recruit an information officer to organize & manage our collection of books relating to human rights and law.

Candidates should have a professional qualification in library science, have an excellent command of English and be able to handle all correspondence independently. Experience in marketing and IT knowledge is essential while previous experience as a librarian is not.

The Law & Society Trust is a non-governmental organization committed to improving public awareness on civil and political rights; economic and cultural rights and human rights in conflict through its research studies, publications and human rights training programs.

Please send your detailed resume together with the names and addresses of two non-related referees within 7 days of this application to reach:

Administrative Officer

LAW & SOCIETY TRUST

No 3, Kynsey Terrace, Colombo 8
Tel: 2691228/2684845/Fax: 2686843
Email: janakidharmasena@gmail.com

TEACHERS

Immediate vacancies exist in our
International School in Colombo
for the following posts.

1. Pre-School Teachers
2. English Language Teachers
(Primary and Secondary Grades)
3. Dance & Music Teacher

Remuneration package negotiable
send your CV by post or
email to eduhrm@gmail.com



HR Manager

CAMPBELL INTERNATIONAL SCHOOL
42, Sri Dhamma Mawatha, Colombo 10.



HR Specialist

99X Technology (formerly known as Eurocenter) is a Company specializing in delivering high-quality Software Product Engineering services to Independent Software Vendors in the global market place, with offices in Colombo, Sri Lanka and Oslo, Norway. We have an outstanding track record of over 10 years in building and delivering over 100 Software Products worldwide.

The Role

Our open and friendly team which consists of over 100 high caliber IT professionals require an experienced HR Manager ideally from a similar sector, who is ambitious and driven. He/she will direct and manage all HR activities including recruitment, selection, compensation, development and retention of employees. He/she will design, champion and implement HR processes and policies that create and sustain an environment of trust and collaboration.

Job Requirements:

- 5+ years experience in a senior HR role
- Should possess a Bachelor's Degree or Diploma / Professional qualification in HR or Management
- A positive attitude, self-motivation, flexibility, and a willingness to learn
- Prior experience in an IT company will be advantageous
- Excellent communication skills, both written and verbal
- Competency in MS Office related packages

The successful candidate will receive an attractive remuneration package on par with industry standards along with other fringe benefits.

If you are confident that you are the ideal candidate for this position, e-mail your resume with details of two non-related referees and a recent photograph of yourself to careers@99x.lk stating "HR Specialist" in the subject line within 10 days of this advertisement. Only shortlisted candidates will be notified.

99X Technology

www.99XTechnology.com

FREEDOM TO INNOVATE, OPPORTUNITY TO PROSPER.

Since 1948, we at Hemas continuously enriched the lives of Sri Lankan through our Business in FMCG, healthcare, leisure, transportation and power generation. Our FMCG portfolio includes an array of personal care, home care and food brands which have won the hearts and minds of the consumers. Our leading have been awarded super brand status, in addition to winning numerous awards including the 'Brand of the Year' and 'Best Local Brands'

at SLIM Brand Excellence Awards for 3 consecutive years. In addition, our state-of-the-art manufacturing facility at Dankotuwa has been recipient of numerous industry awards; certifying that we are at the pinnacle of industry manufacturing standards. Our brandnew innovations centre not only provides facilities for 20 in-house scientists but also for Sri Lankan academics to conduct research.

The ongoing expansion of our business activities has created an opening for the following position:

Brand Manager

The position involves responsibility for the strategic management of assigned brand(s) and necessitates the conceptualization, compilation and execution of marketing plans to achieve market share, profitability and other brand health objectives.

The candidate should have a professional qualification in Marketing (CIM-UK) and/or a degree from a recognized university in Sri Lanka or abroad.

He/she should be between 25 - 32 years of age with a minimum of 4 years experience in brand management (preferably in Fast Moving Consumer Goods) or in a company providing marketing services (e.g. advertising).

You should have excellent networking skills with the ability to effectively co-ordinate with all departments within the business. Good analytical skills coupled with effective presentation skills are considered prerequisites for this role.

An attractive remuneration package, a pleasant working environment, excellent opportunities for career development is on offer for the right candidate. If you believe you have got what we are looking for, please send in your complete CV and contact details of two non-related referees within 7 days of this advertisement to;

General Manager - Human Resources

Hemas Consumer Brands

75, Braybrooke Place, Colombo 02.

E-mail : careers.consumer@hemas.com

Online applications preferred on www.topjobs.lk/hemas

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Hemas Holdings PLC is a leading public quoted company in Sri Lanka with interests in FMCG, Healthcare, Transportation, Leisure and Power Generation.

