

POST OF ACCOUNTANT

CandleAid Lanka, a Govt. approved charity/NGO located in Moratuwa (www.candleaid.org) wishes to recruit an experienced Accountant/Finance professional possessing either full or intermediate qualifications from recognized accounting bodies. Experience in handling responsible financial accounting work and familiarity with computer based accounting is essential. Emoluments negotiable. Working hours will be from 8.30 to 2.00 p.m. Please e-mail your resume to Office Manager within a week.

candleaid_adm@sltnet.lk

EMPLOYMENT

Vacancies: Montessori Teachers

Walk-in interviews Sat. 24th Sept. 9 a.m. - 12 noon.

SEEKERS

31A, De Saram Road, Mt. Lavinia,
email: info@seekers.lk

ONE OF THE LEADING CATERING COMPANY IN DOHA QATAR URGENTLY NEEDS THE FOLLOWING CANDIDATE FROM SRI LANKA.

JOB CATEGORY	#	QR
TEA BOY	200	700

Terms & Conditions: Free Food, 3hrs. per day (6 Days per week) Free Accommodation, Free Medical & Free transportation will be provided. One way air ticket will be provided after the completion of Contract period, Probation period will be 90 days
Approved Recruitment Charges Only **1 QR = 31 SLR**
MES Manpower Agent. Europe & Gulf
Mes_Lanka@yahoo.com
5/A/3, Wattagama Road, Madawala.
Tel : 081-2470052 Mobile : 071-4858785
077-9190867 L/L No. 2030



فندق و برج السفير
AL SAFIR HOTEL & TOWER
Hotel - Tower - Residence - Fitness
KINGDOM OF BAHRAIN

We are looking for experienced candidates for the following:

Positions	No. of Vacancies	Salary BD
Front Office Supervisors	03	200.00
Receptionists	05	120.00
LYS Agent/Telephone Operators	04	100.00 + 15.00
Banquet Supervisors	02	200.00
F & B Captains	05	120.00
Assistant Housekeepers	03	200.00
Room Attendants	07	85.00
Bakers	04	230.00
Kitchen Commis	05	110.00
A/C Technicians	05	140.00

(BD 1.00 = S.L. Rs.293/-)

Free accommodation, transport, free duty meals, free laundry of uniforms, medical and air ticket both ways will be provided. Two year contract. 8 hours working per day. Government registration fee only.

Please e-mail/hand over or post your application as this is an URGENT requirement.

Sarathi (Private) Limited,
50, Hyde Park Corner,
Colombo 02.
E-mail : sarathitd@curcka.lk

License No. 02 Approval No. AL/02/ADVT/09/11

Amal International School

The Pioneer in English Medium (National Curriculum)

IMMEDIATE VACANCIES - TEACHERS

- Environmental Studies } Primary
- Mathematics } Primary
- Social Studies } Primary
- Mathematics } Secondary
- Business Studies } Secondary
- ICT Studies } Secondary
- Chemistry / Physics - Advanced Level

- Graduate / Trained Teachers } with relevant qualifications
- Retired government Teachers } with relevant qualifications
- Previous experience in teaching in English and International Schools are added qualifications.

An attractive remuneration package awaits the ideal candidate. Send in your application within 7 days or email to: amaledu@sltnet.lk

The Principal
AMAL INTERNATIONAL SCHOOL

152, Dharmarama Road, Off Havelock Road, Colombo 05.
Telephone : 011-2-993224 Fax : 94-1-2502685
Email : amaledu@sltnet.lk
Web : www.amaledu.lk

LANKA ELECTRICITY COMPANY (PRIVATE) LIMITED.



POST OF TECHNICAL OFFICER (GRADE II) & CONTROLLER (GRADE II)

LANKA ELECTRICITY COMPANY (PRIVATE) LIMITED (LECO) is engaged in the distribution of electricity, serving a customer base of around 450,000 in 33 local authority areas including Kelaniya, Peliyagoda, Sri Jayawardanapura-Kotte and those in the coastal belt spanning from Negombo to Galle. Our customers are serviced from seven branch offices, and twenty-three Customer Service Centres (CSCs) to respond to maintenance calls round-the-clock, backed by a 24-hour centralized Distribution Control Centre.

The above vacancies exist in the permanent cadre of the Company. Posting to either position will be based on availability of vacancies.

Professional Qualifications: G.C.E. (Ordinary Level) including passes in English and Mathematics AND any one of the following qualifications

- National Diploma in Technology (Electrical Power)
- Higher National Diploma in Engineering (Electrical)
- National Diploma in Engineering Science (Electrical Engineering)
- Diploma in Technology (Electrical Engineering) - Open University of Sri Lanka
- City & Guilds Advanced Diploma in Electrical Engineering.

Other Qualifications: Computer literacy and working knowledge in English will be definite advantages.

Age limit for the above positions will be 40 years by 19.09.2011.

Please forward your application with complete bio-data and contact details of two non-related referees, to reach the undersigned at the address given below on or before 19.09.2011. Selection will be based on an interview.

Please indicate the post applied for on the Application as well as on the top Left-hand Corner of the envelope and attach the relevant copies of certificates to the application. Applications without the said requirements will be rejected.

Head of Human Resources

Lanka Electricity Company (Private) Limited
E.H. Cooray Building, 411, Galle Road, Colombo-03.
Telephone 011 237 1600, Fax 011 237 1671

Our client, a leading & fast growing multinational Freight & Logistics solution provider affiliated to a public quoted company in Sri Lanka, seeks the services of dynamic and commercially astute professionals to lead the business through its next stage of evolution.

GENERAL MANAGER MSL Ref. 6422

Reporting to the Managing Director, the selected candidate will assume overall responsibility for the performance of the business, strengthening the team to optimise results and develop new revenue streams and take on significant challenges to be met, in particular you will be responsible for the following areas,

- Develop & improve effective operational strategies, policies & procedures in terms of products & processes
- Continuous improvement in all aspects of the business
- Assist in strategic decision-making, co-ordinate operational activities and provide business intelligence
- Build & maintain influential relationship with members and key stakeholders and raising the profile of the organization

Ideally around 40 to 45 years of age, the ideal candidate should be supported by 5 to 10 years experience at a Senior Managerial level in the Freight / Logistics Industry. Holding a professional qualification in a recognized Marketing body preferably backed by an MBA will be an added qualification.

In addition, your CV should demonstrate a profound knowledge of Administration & Operational processes, market risk and business awareness from an international environment. Ability to master and implement changes, good leadership skills in managing virtual teams together with excellent analytical and communication skills are essential.

ASSISTANT GENERAL MANAGER - OCEAN PRODUCTS MSL Ref. 6423

Reporting to the Managing Director, you will be accountable for leading, directing and managing inbound and/or outbound Ocean products of the company to ensure consistent high level service quality and customer satisfaction, profitability, cost efficient operations and compliance with company policies and procedures.

PRIMARY DUTIES

- Lead, direct and manage inbound and/or outbound sales team
- Develop market share/market segment
- Close coordination with the network partners
- Prepare, manage, control and achieve the annual goals set up for the department
- Assist in preparing bids and sales presentations pertaining to ocean operations
- Maximize profitability through superior customer service / relationship

Top performers will be able to climb the ladder within the network to become a member of the Global Ocean Team.

You should have at least 5 to 10 years experience in Sales in the Freight/Logistics/Liner business. Academic qualifications in the relevant field will be a definite plus.

Excellent commercial awareness, strong negotiation skills and fluency in English both oral and written is required. Ability to communicate and interact effectively with people from multi-functional and diverse backgrounds, capability for juggling multiple tasks simultaneously and be flexible in order to adopt to a fast paced and entrepreneurial environment are key criteria in selection.

An attractive and negotiable remuneration package including annual performance bonus is an offer to the selected candidates.

Please forward your complete resume with contact details of two non-related referees to reach us within 07 days of this advertisement quoting MSL Ref No in your application.

All CVs will be treated with utmost confidentiality



No: 08 Tickell Road, Colombo 08.
mslr@sltnet.lk
www.bposrilanka.com

PRODUCT COORDINATOR

If you are a young lady with a

- Pleasant and outgoing personality
- Possess excellent negotiation & persuasion skills

This unique opportunity is for you.

A leading non-banking financial institution with an island-wide network of branches requires a dynamic, self-motivated and an innovative young lady for the post of 'Product Coordinator'.

The job

The job entails providing management reports, arranging promotions, coordinating with Dealers/Suppliers & the branch network from the base office in Colombo ensuring a smooth and cordial relationship.

The person

The ideal candidate should have a sound educational background with minimum of A/L qualifications, preferably with 1 to 2 years experience in similar capacity. Enthusiasm and the capacity for high performance in a competitive environment with good communication and interpersonal skills are required. Proficiencies required are strong public relations and fluency in English & Sinhala. Computer literacy and ability to work independently will be compulsory prerequisites.

If you are the right person please e-mail your résumé with names & contact numbers of two non-related referees to reach within 7 days to vacancymarketing.hrd@gmail.com

SALES STAFF (Male / Female)

With Experience,
Computer knowledge
and Ability to converse in
English For a Lifestyle Store
contact Tel : 011-4927621,
E-mail: info@suryalifestyle.com

Vacancies For AMI Teachers

-(Tamil&English Medium)
DayCard Teachers
& Qualified Music Teachers
Little Stars Montessori
Kapuwaite, Wattala, Katunayake, Negombo
Contact:
011-2247213/2240863

Are you motivated, responsible and able to work with minimum Supervision?

IF So....

We have Vacancies for dynamic Males & Females to work as:
Accounts Officer
• AAT Qualified
• Computer Literate
• Have 2 Years experience in Book keeping, Auditing & Inventory Systems.
Management Trainees
• Possess a sound academic background
• Have an excellent communication skills in English
• Be Computer Literate
• A Knowledge of accounts would be an advantage
Send your CV along with the names of 2 non-related referees, within 07 days.
The Director,
JANA
No. 5 Maruthi Place, Colombo 5

Vacancies

We invite enthusiastic, self motivated, young persons with integrity to make up the team in our Company.
Store Keeper (Male)
Half qualified ICASL / CIMA / full qualified AAT / Stores management Diploma or equivalent with 2 year experience.
Customer Care Executive (Male/Female)
Fluent in English, Age below 30, PR skills with customer handling experience and basic computer knowledge.
Printing Manager (Male)
Offset printing knowledge, Management and Leadership skills.
Negotiable remuneration package. Apply to below address on or before 20th September 2011.
Voyage Printers & Publishers (Pvt) Ltd.
No.53, Sri Gunarathana Maw, Mt.Lavinia. 011 2734468
hr@voyageprint.com

WE REQUIRE THE SERVICES OF A HOT SHOT HEAD OF CLIENT SERVICE & BUSINESS DEVELOPMENT

The focus of the Head of Client Service & Business Development is to manage the existing accounts at a highly satisfactory level as well as find leads and generate a pipeline of qualified prospects. We need a tenacious, energetic, positive person who can keep the pipeline full and work with the team for the development of the institution.

- Desired Skills & Experience**
- A proven track record (a minimum of 02 years experience at a relevant position) of meeting and exceeding sales targets, (track record within the advertising industry is an added plus) and keeping the pipeline full of qualified prospects
 - Someone who enjoys cold-calling and the thrill of the hunt!
 - Ability to prospect, and find the decision makers within an organization
 - Excellent communication skills, both written and verbal
 - Demonstrate a high level of commitment and follow through
 - Good organization and multi-tasking skills
 - Strong interpersonal skills, with the ability to develop strong relationships both internally and externally
 - Driven, self-motivated and results-oriented

Attractive result based salary
If you can convince us of your ability and then Walk the Talk, you're the person we are looking for
e mail: info@minlmedia.com

74, Kinsey Road, Colombo 7
Tel: +94 112 863 099/5 235 200/201
www.minlmedia.com

