

TO GET THE BEST RESPONSE TO YOUR RECRUITMENTS APPOINTMENTS

AREA SALES REPRESENTATIVES
 2 years experience for retail/wholesale, skilled sales persons to sell plastic/stationery in the following areas, Colombo, Kalutara, Gampaha, Anuradhapura, Galle, Matara, Batticaloa, Ampara, Badulla, Ratnapura, Nuwara Eliya, Kegalla, Vavuniya and Puttalam.
 Apply:
Penpals Ltd.
 545, Sri Sangaraja Mawatha, Colombo 10.
 Email: penpal@auroka.lk Tel: 0723 297143.

What next after O/L & A/L???
 Graphic design, Web design, Software Engineering, Hardware Engineering, Multimedia, M S Office, Kids, IT, ICT, GIT class Programming.
 (VB, Java, VB Net, C#, Ner, Asp.Net)
 Diploma, Advance Diploma and Certificate Courses.
UNITEC INSTITUTE
 Of business studies (Pvt) Ltd.
 #117, Newchetty Street, Col 13.
 Tel: 2433291

TFC Homes (Private) Limited
The vision of TFC Homes is to be the customer's window to the world of real estate business providing a choice of housing solutions to up lift the lifestyles of people along with the deeply embedded mission to be the life-long partner of its clientele by providing them with distinctively designed and well constructed homes.

MANAGER INVESTMENTS
 You must be a mature, responsible individual who takes the job very seriously as this is a vital post in the company.
 Naturally your impressive track record will show a minimum of 3 to 5 years experience in a similar capacity, knowledge of the investment market and its trends is an add advantage.
 You should be A1 in PR and communicationboth English and Sinhala .You will be overall in charge of the investments division, but also actually dealing with the higher end of our client portfolio when the necessity arises.
 Age below 35 years.

EXECUTIVE INVESTMENTS
 Young, dynamic individual with good GCE 'A' Level results, fluency in English and excellent communication skills are whom we seek for this key, frontline position.
 Of course, some experience will be great but not essential, while an outgoing friendly personality is a vital statistic you must possess.
 You should be willing to work hard, under pressure and still maintain a degree of methodology in your functions.
 Age below 25 years.
 An attractive remuneration package is on offer for both the above posts.
 If you are confident that you satisfy the above requirements, please forward your resume with your contact details, names and address of two non related referees to reach us within 7 days from this advertisement.
 The Managing Director

TFC HOMES
TFC Homes (Private) Limited
 # 97, Hyde Park Corner, Colombo 02
 Email : tfchomes@sltnet.lk

IDL Lanka Ltd
..... is one of the premier manufacturers and marketers of alcoholic beverages in Sri Lanka. Already recognized as one of the best quality producers in the industry, IDL is the only company in the spirits industry to be certified to ISO 9001:2000 - : Quality Management, ISO 22000:2005 - Food Safety Management and ISO 14001:2004 - Environmental Management by SGS, UK.

STORES MANAGER
 This is a challenging position with excellent career prospects, in an organization which has demonstrated steady growth, year on year.
 The ideal candidate would possess the following educational qualifications, work background, other skills and personal attributes.

- A degree from a recognized University.
- Supply Management and/or Logistics qualifications.
- Work experience in planning and co-ordinating the operations of a large Store/Warehouse.
- Experience in inventory controlling & management through an ERP system.
- Be fully conversant with ISO standards, on Quality, Food Safety, Environment and Good Manufacturing Practices.
- Ability to meet deadlines and achieve targets.
- Motivational, team management, mentoring and strong labour management skills.
- Effective interpersonal and communication skills with a very good command of English and Sinhala, both written and spoken.
- A high degree of computer literacy with a clear understanding of, and work experience in computerized planning systems.
- A minimum of three years experience in a managerial capacity of a reputed organisation.
- Be in the age group of 40 - 45 years.

The selected candidate would be required to interact effectively with support departments of the organization and also be prepared to set aside personal considerations in the furtherance of company objectives. Working long hours in order to achieve organizational objectives would be an essential requirement of the position.
 The remuneration package will be attractive and negotiable.
 Applications with comprehensive CV, names of two non-related referees and contact telephone number should be addressed within 10 days of this advertisement to:-

The General Manager-Human Resources
IDL Lanka Limited
 Melfort Estate
 Kotalawela, Kaduwela
 E - Mail : careers@idl.lk
 Fax : 2579330

Member of the EPC Network on Disability

VACANCY ANNOUNCEMENT
 The Regional Center of UNDP located in Colombo and serving around 37 UNDP country offices in the Asia and Pacific Region invites applications from highly qualified, energetic, proactive and experienced Sri Lankan professionals for the post of a **Programme/Administrative Assistant**. The post provides unique and attractive opportunities for candidates to serve with UNDP and gain experience at the regional level.

Programme/Administrative Assistant
 The Programme/Administrative Assistant is expected to conduct data analysis, prepare analytical and planning reports, provide administrative assistance, prepare work plans and budgets, maintain programme database and files, draft & correspondence letters, organize workshops, events and others. Programme/Administrative Assistant is expected to interact and work within the unit and other counterparts.
 Candidate should have a Bachelor's degree, preferably in public administration, social or economic related subject area. Experience of 3-5 years, fluency in written and spoken English and Sinhala or Tamil are required.
 Potential and interested candidates for the above posts are invited to send their application to the HR unit, including a cover letter, CV with references and full address along with contact telephone number/e-mail by 19 November 2008. For a detailed TOR, visit our web site www.undprcc.lk Please send in your application to the following address:

UNDP Regional Centre in Colombo
 P.O. Box 1316, No. 23, Independence Avenue, Colombo 07
 E-mail: vacancy.rcc@undp.org

ARE YOU A DESIGNER WITH AN ATTITUDE?

IMMEDIATE JOB OPPORTUNITIES
 Breeze Design Studio is the place where dreams become reality. If you can blend your imagination into a work of art, we would like to hear from you. Breeze Design Studio, named the "New Company of the Year" by Detroit Regional Chamber is an innovative visual communications company located in US and currently serving clients worldwide.
 Our office culture and work process demands experienced, well-rounded and energetic people who can effectively communicate their vision and succeed within our company's dynamics. Due to high project volume we are expanding our creative team in Sri Lanka and are looking to hire Web Frontend/Backend Developers and Coordinators.

BOTH FRONTEND AND BACKEND DEVELOPERS SHOULD HAVE THE FOLLOWING

Key Responsibilities

- Involvement in the design and development of the company's products and technologies
- Maintenance of high quality programming standards
- Writing developer level internal documentation for software and assisting technical writer to create customer facing documentation
- Ability to present and discuss technology in a competent manner
- Tracking industry developments and standards and implementing these into the companies technologies

Characteristics

- Ability to work within deadlines and as part of a team
- Excellent problem solving skills
- Internet Application development
- Knowledge of internet standards
- System design and implementation

WEB FRONTEND DEVELOPERS

Qualifications

- Ideally 2 years experience with XHTML, JavaScript, CSS and AJAX
- Experience in Flash and ActionScript 3.0
- Experience with other Adobe Tools and Technologies
- In-depth understanding of backend technologies

WEB BACKEND DEVELOPERS

Qualifications

- Ideally 3+ years experience with PHP/MySQL/Apache
- Experience with XHTML, JavaScript, CSS or AJAX and OO programming
- Database design and implementation an advantage

PROJECT COORDINATOR, CONTENT WRITER

Job Profile

- Females preferred.
- Age 18-30 years.
- Excellent communication skills in English, both written and verbal.
- Managing and Maintaining our Project Pipeline
- Coordinating between client and the creative team in completing projects on time and within budget
- Prior experience as a Content Writer would be advantageous.
- Skills in writing of proposals and reports will be an added advantage
- Ability to manage projects will be an added advantage
- An insight about design or previous experience in an AD Agency/Design Studio will be an added advantage.

We are in the process of actively hiring Graphic Designers, Web Designers and Creative Directors. If you possess exceptional talent and passion for creativity, wire in your resume to careers@breezestudio.com or mail us at the address given below.

BREEZE DESIGN STUDIO
 Breeze Design Studio
 385c, 3rd Floor, Cotta Road, Rajagiriya.
 Tel: 011-565-3653, 011-574-4808
www.breezestudio.com