

Hotel Vacancies in Dubai WALK-IN INTERVIEWS
ON $2^{\mathrm{ND}}, 3^{\mathrm{RD}}, 4^{\text {TH }}$ AND $5^{\text {TH }}$ APRIL 2012. BETWEEN 9.00 A.M. \& 3.00 P.M.

# Positions 

No. of Salary UAE DHS
Front Office Staff Housekeeping Sup
Health Club Staff 07 2,200/= Health Club Staff Room Boys 2,200/=

Bell Boys 02 2,200/=

Security
20
05
Technicians Drivers ( UAE Licence)
$\square$
02 1,600/= ( 01 Dhs. $=$ S.L.. Rs. $=32$ )
2 or 3 years experience in the hotel trade.
Free food, accommodation, medical and air ticket both ways will be provided. Two years contract. 8 hours working per day. Government approved charges only. This is to collect CV only. Please call over for an interviews with your Bio Data, originals of your certificates, Copies of your certificates and passport size photograph

Sarathi (Pvt) Limited,
50, Hyde Park Corner, Colombo 02.
Tel. 2435539


You shout
The duties of the Finance Manager will encompass inter ali the following:
[ Preparation of month-end, quarter-end and year-end financial statements including consolidated financial statements, financial reports and analyse required by the management team; liaising with and supporting the work of the statutory auditor.

- Coordinating the preparation and monitoring of annual budgets including the capital and business development budgets and the development of strategic, business plans and forecasts. Assessing organizational and financial performance against both the annual budget and the company's long-term strategy making actionable recommendations on both strategy and operations. Previous experience in planning and budgeting is essential.
Tax planning in the context of international taxation, direct and indirect, filing of tax returns, ensuring legal and regulatory compliance regarding all financial functions.
Enhancement and implementation of financial and accounting policies, systems, processes, tools and control systems in a MS Dynamix ERP environment. Experience working with IT staff to manage finance and accounting/ERP software packages and in ERP implementation would be an advantage
Working capital management, including AR and AP management and collections activities; cash-flow planning and the management of surpluses and deficits.
Compliance and reporting requirements with regard to private equity investors and aligning the company's financial and accounting policies to meet public listing requirements in the future
Liaising effectively with the company's bankers and investment bankers.
Age below 40 years, he or she must have excellent written and oral communication, analytical and reasoning skills

An excellent remuneration package above the industry standards with a range of fringe benefits and career progression on performance is on offer to the selected candidate.
If you believe that you possess the requisites, please forward your complete resume with contact details 6505 in the subject line of your e-mail.

Our client has been in the forefront of the Sri Lankan telecommunications industry by careful understanding of customer's best interest with the very latest telecommunication technology and products. The company placed to deliver accelerated growth, is now in urgent need of the services of

## Senior Manager Enterprise sales

## Responsibilities:

- Develop the strategy to improve penetration of corporate sales team
- Identify opportunities based on market intelligence data including market environment, competitor information \&
initiatives and customer information
- Develop sales strategy and forecast across accounts
- Define performance norms for the corporate sales team
- Develop processes to ensure end to end management of key account customers in a streamlined manner
- Facilitate the development of customer management processes \& system in line with corporate customer needs
- Work with the key Account Managers and customer service to achieve growth in revenues from key corporate subscribers and ensure proper after sales service
- Analyze periodically the profitability of each account


## Manager ERD \& Stratergy

- Set periodic targets for the team and monitor performance based on the defined norms and targets
- Build \& maintain relationships with key decision makers and senior management of key accounts. Identify the
opportunities to use the existing customers to generate new leads \& prospects
- Identify \& explore the opportunities for brand building with key customers through co-sponsorships, joint promotions etc

Responsibilities:

- Supervise sales MIS generation and analyze on a periodic basis the performance of key accounts
- Disseminate best practices in managing key accounts and ensure implementation across accounts
- Define and assess specific training requirements for corporate sales team on an ongoing basis and ensure adequate training is held periodically
Qualifications Required:
- Be responsible for the overall performance management system in the organization
- Initiating staff career path designing \& succession plans, forecast availability of internal candidates for
succession planning and maintain updated divisional succession plans.
- Design \& develop strategic plans to promote adherence of company values and disseminate mission \&
vision in HR related initiatives to sustain culture.
- A thorough knowledge of crafting Job Descriptions and familiarization with Job evaluation tools.
- Provide information to management on HRD \& Strategic initiatives on a monthly basis for presentation to the senior management team.
- Environmental scanning to gain new knowledge on best HR practices, to deliver strategic value to the business.
- Bachelor's degree/ CIM/SLIM or equivalent qualification in the marketing discipline
- Minimum 05 years experience in a managerial capacity in the enterprise sales sector.
- Fluency in all three languages will be an advantage.
- Good communication and interpersonal skills.
- Ability to interact with staff at all levels
- Be computer literate (MS Word, Power Point and Excel)
- Exposure to telecom industry will be a distinct advantage
- Should be a team player with commitment to achieve functional objectives

> An attractive remuneration package along with other fringe benefits
> awaits the selected candidate.

Please forward your complete resume with contact details of two non-related referees to Please forward your complete resume with contact details of two non-related referees to
reach us within 07 days of this advertisement quoting MSL Ref No. in your application.

## Qualifications Required:

- Diploma or relevant professional qualification in HR
- Minimum 3 passes at G.C.E Advanced level examination with a distinction in English at the G.C.E

Ordinary Level examination

- A minimum of 4 years experience in the field of Human Resources Development \& strategy in a reputed company with modern HR Practices
- Outgoing person with Good Communication and interpersonal skills
- Self- motivated, committed, and possess the ability to work independently
- Ability to interact with staff a all levels
- Excellent command of English
- Be computer literate (MS Word, Power Point and Excel)

