

Employment



Asian Reinsurance Corporation
An intergovernmental organization under the
aegis of UNITED NATIONS/ECONOMIC &
SOCIAL COMMISSION FOR ASIA AND THE PACIFIC

We are looking for a dynamic individual of high calibre to fill up the following position. An attractive remuneration package awaits the right candidate.

Executive Vice-President/Member, Management Board

- Bachelor's degree and Professional qualifications in Insurance, Accounting, or Management.
- Age limit - between 45 to 55 years as on 30 June 2012
- 5 years experience at Senior level in Management in a Reinsurance/ Insurance organization with good knowledge of International Reinsurance Operations, Office Administration and Financial management

Visit our web site www.asianrecorp.com for full details & application form. Please apply in the prescribed form through the government of Sri Lanka representative to our Council - Ms.G.D.C. Ekanayake, Director General, Dept of National Budget (Room No 223), Ministry of Finance & Planning, General Treasury, The Secretariat, Colombo 1. Tel. no. 2484665 before 1 March 2012



AUSTRALIAN HIGH COMMISSION
**Australian Agency for International
Development (AusAID)**

JOB VACANCY

The Australian Agency for International Development (AusAID) has a vacancy for a **Senior Programme Officer**. The position is located in AusAID's office in the Australian High Commission in Colombo.

Interested applicants should visit the High Commission website www.srilanka.embassy.gov.au for more details about this exciting opportunity. The job description, capabilities and selection criteria are available under "Job Vacancies".

Only those applicants who submit their application in the prescribed manner and format, and who make strong claims against the selection criteria, will be short-listed for interview.

**GOVERNESS REQUIRED FOR
IMMEDIATE ENGAGEMENT**

A resident governess preferably a retired teacher of around 60 years conversant in both Sinhala and English to take charge of two children studying for GCE O/L is required for immediate engagement. Good salary and benefits offered. Apply in confidence.

STM - 26
P.O. Box - 644
Colombo

SECRETARY/ MANAGER

- Male 40 - 50 Years.
- Should be fluent in English.
- Minimum of 5 years experience in Administration.
- Experience in handling in English & Sinhala Correspondence independently in the Computer.
- Able to liaise with the related Businesses & Government Organization.
- Computer literacy.
- Candidate's residence within 15 - 20 Km radius.
- Salary negotiable according to the experience.

Apply within 10 days of this publication with complete CV & two non-related referees.

The Managing Director,
Sri Lanka Distilleries (Pvt) Ltd,
Mestiya,
Wadduwa.
E-mail: sldttd@sltnet.lk

Opportunity for Distributor/Agents

We are a leading importer of baby products to Sri Lanka. To expand our network we are identifying distributor and agents all island to work with us to market our BABY DRYPERS range of products. As this product is in high demand distributors in the field of baby products can call or respond by mail to the following address.

The Manager - Human Resource
SAWAY Marketing (Pvt) Ltd
No.82, Gnanawimala Road, Dematagoda,
Colombo-09.
Email: sawymarketing@gmail.com
Mobile: 0771708329.

OFFICE ASSISTANT

Wanted a School leaver with a fair knowledge of English to be trained as an Office Assistant.

Please apply to:
Iris Trading Ltd.,
No. 01, Lake Crescent, Colombo 02.
or email your application to
iristrad1@gmail.com

Teachers & Staff Wanted

For a high standards Educational Institute in Seeduwa.
- Cambridge - Edexcel - Local (English medium) -
* A/L - Maths & Physics

- Cambridge - Edexcel -
* Grade 1 - 4 English
* Grade 5 - 8 Maths
5 - 7 Science / 8 - 10 Chemistry

Receptionist
Female/Male - Computer knowledge & fluency in English a must. Experience in Quickbooks accounts software or basic knowledge in accounts will be an added qualification, but NOT compulsory. No experience needed.

Working Hours - 11:00 a.m. to 8:30 p.m.
(Monday to Friday)
07:30 a.m. to 6:00 p.m.
(Saturday & Sunday)
1 off day. Starting salary - Rs. 15,000

**Leads International Education &
Training Institute - Seeduwa**
**CALL - 0713-71 00 00 / 0714-71 00 00 /
0722-71 00 00**

ACCOUNTANT

**If you have a Head
for Figures...**

We're looking for you!

Smart Media requires the service of an Accountant... the right person will 'head our department of figures'. You will be required to play a proactive role in the areas of Accounting, Taxation, Cash Flow Management, Budgeting, Forecasting and Management Reporting.

Our 'right person' would be below 30 years of age, qualified with a minimum of 2 years work experience in a similar capacity. Sound technical skills, experience with Quick Books, fluency in English, good communication and management skills and ability to work in a team are prerequisites to succeed in this position.

You will report directly to the CEO and work closely with the Heads of Departments of the Company.

A competitive remuneration awaits the right candidate.

We are Smart Media The Annual Report Company, one of the very few Sri Lankan companies to have reached the pinnacle in their field globally. Smart Media was officially ranked No. 1 in the world for annual reports with the Platinum Achievement award at the ARCs, the "Academy Awards" of annual reports held in New York, September 2010. Thereafter, the League of American Communications Professionals awarded Gold to Smart Media as the worldwide Agency of the Year 2011 for Annual Reports. We are headquartered in Colombo, Sri Lanka and currently have business in Hong Kong, Qatar, Oman, Bahrain & UAE. We employ a carbon neutral process, making us one of the very few in our field globally whose annual report product is carbon neutral.



Send us your CV with the names and contact details of two non-related referees to reach us by February 22, 2012. We prefer receiving your application through our website

www.smart.lk/careers.php. Otherwise, you may simply email your CV to work@smart.lk or post it to the

Manager - Human Resources, Smart Media (Pvt.) Ltd.,
100, Horton Place, Colombo 7.

We'd really like to hear from you!



Are you ready to undertake a challenging carrier at Sri Lanka's leading Dairy manufacturer and distributor with largest and strongest distribution network and one and only yoghurt with SLS certification for the first time in Sri Lanka?

Finance Manager / Accountant

The successful applicant, who will report to the MD, should meet the following requirements:

- A member of the Institute of Chartered Accountants of Sri Lanka / The Chartered Institute of Management Accountants (UK) or equivalent professional association.
- Possess 5 years post qualification experience with a minimum of 3 years in a senior managerial position.
- Have prior exposure to independently managing the accounting and finance function of a medium to large scale organization. Applicants with exposure to a diversified group of companies or multinational organization will be at an advantage.
- Possess strong interpersonal and negotiation skills.
- Excellent oral and written communication skills.

Attractive remuneration packages for the successful candidate.

If you are confident you can match our expectations, send in your CV, complete with the names & addresses of two non-related referees and passport size color photograph to reach us within 10 days. Please state the post applied for on the top left corner of the envelope or as the subject of your E - mail.

Manager - HRM,
Lucky Lanka Milk Processing Co. Ltd, Bibulewela, Karagoda Uyangoda.
Tel: 041 229 26 52 | Fax: 0412292831
E-mail: hrd@lucky.lanka.com | Web: www.lucky.lanka.com

**IMMEDIATE VACANCIES FOR
SEAMEN (ALL RANKS)**

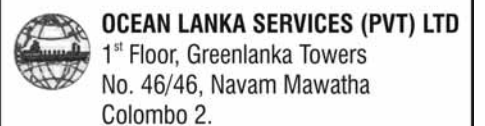
Overseas vacancies exist for following categories on Cruise Ships

Deck: Master, Chief Officer, 2nd & 3rd Mate, Junior Officers, Stewards, Boson, AB's, Cook and other rankers

Engine: Chief Engineer, 2nd & 3rd Engineer, Junior Engineers, Oilers and other rankers

Kindly bring all original certificates for verification during interviews

Contact Ramesh on 0112302160 / 0722448742 for an appointment.



Immediate Vacancies

For leading Marketing company in Colombo requires following personals.

- Marketing & Sales Reps
- Web & Graphic Designers
- Hotel Management
- Front Office Assistant

The Requirements of the suitable candidate would be

- Fluency in English & Sinhala
- Should have passed O/L & A/L
- Minimum 2 years experience an added advantage

If you are confident you can match our expecting send in your CV with passport size photograph via Email or Post. Position applied for marked on the left hand top corner of the envelope.

Closing Date: 29th February

The Manager - Human Resource
SAWAY Marketing (Pvt) Ltd
No. 82, Gnanawimala Road, Dematagoda
Colombo-09.
Email: sawymarketing@gmail.com