

Sunday February 05 - 2012

IMMEDIATE VACANCY

Computer Operators

Modern Reprography Service Center specializing in Digital Photocopying, Duplicating & Binding work. Looking for a Young, Self motivated, dedicated and Disciplined person.

We prefer to have the ideal candidate with

- GCE (Ord.) Level with passes for English & Math's
- Communication skills in English
- Good Computer Literacy
- Age Below 30 years
- Ability to Work Weekends

It would be a definite advantage if the applying Candidate has Sound knowledge in Graphic designing, Typesetting, Photocopying, Digital printing & Duplicating. **Attractive salary will be offered.**

Please forward your CV with a photo to our

Email at – mindsgroupjob@gmail.com

Or call for appointment – 0777418477/(011) 2587061

Mind Ventures Reprography Service (Pvt) Ltd,
108/B, Maya Avenue, Colombo - 06

Career Opportunity

A leading trading organization requires a secretary for their head office in Colombo.

SECRETARY

- Excellent command of written and spoken English
- High level of competency in secretarial functions
- 05 years of experience in a similar capacity
- Age below 35 years is preferred

The selected candidate will be entitled to an attractive remuneration package plus other industry benefits.

Kindly post your CV indicating the post applied at the top left hand corner of the envelope within 07 days of this notice together with a recent photograph to:

HR Manager,
7/15, Sulaiman Terrace, Off Jawatta Road,
Colombo 5.

WANTED

EXPERIENCED/TRAINEE SEA-AIR IMPORT DOCUMENTATION PERSONNEL

Apply: Metro International Asia (Pvt) Ltd., 119, 02nd Floor, Hunupitiya Lake Road, Colombo 02

Fax :011 2387158

E-mail: sec@metro-asia.com

VACANCIES

ACCOUNT CLERK Requirements.....

- ★ Full/Part qualified in AAT.
 - ★ Must be conversant with Quick Book
 - ★ M/S Word & Exell
 - ★ Fluent in English and Sinhalese.
- Please apply within 7 days by E-mail

Budget 3wheel (Pvt)Ltd.
141A, Anderson Road, Nedimala, Dehiwala
TEL: 0115 555 222
E-mail cv@budget3wheel.com

STORE EXECUTIVE

A well Established, long standing Motor Engineering Company in Colombo, requires a person who is familiar with Automotive Engine parts, such as Bearings, Pistons, Engine Sleeves etc., or have worked in a similar environment. Minimum 02 years experience.

Apply within 07 days, stating the expected Salary.

To: The Chairman,
P.O. Box 2038
Colombo.

Technical Officer for Sanvik Group of Companies – Moratuwa

Required a Technical Officer for construction site situated in Moratuwa. The required person should have experience in Building Constructions.

Trainees also can apply.

Accommodation will be provided by company.

Please forward your CV within 7 days to:

HR Manager, Sanvik Group of Companies,
No. 11, 1/1, McLeod Road, Colombo 04.
Email: Vacancy@sanvikgroup.com

VACANCY

Well reputed marketing company (Travel/ Hospitality) having following vacancies.

TRAINEE SALES/MARKETING Executives (Male/ Female)

Computer Literacy with good Communication in English is must. *COOKS experience with western dishes

Manager for the Exclusive Gallery at Colombo 05

Attractive salaries & fringe benefits, Email: info@sheerholidays.com or send to 65/1, Nawala rd, Nugegoda.

VACANCY QS

Knowledge in English, Computer & Buildings.

Contact: 0716826110

PHARMACIST TRAINING PROGRAMME



Are you a person who pursue a career to become a Pharmacist? This is an opportunity for you to make your dream come true with Cargills by joining the Pharmacy training programme at AAPI. The Albert A. Page Institute of Food Business (AAPI) is a non-profit academic and training institute founded by Cargills (Ceylon) PLC aimed at developing a new generation of global market oriented professionals.

Applications are invited from suitable persons to follow a training programme aiming to sit the external pharmacist's examination of the Ceylon Medical College Council

AAPI has a fully equipped lab facilities, a well experienced panel of qualified lecturers, fully air conditioned training rooms and modern teaching technologies.

Basic Qualifications To Follow The Programme

- G.C.E. O/L – Pass in English language.
- G.C.E. A/L – 03 passes in Science Stream or Agriculture with Chemistry

Other Benefits

- Opportunity to work as a trainee pharmacy assistant in our Food City Pharmacies as a permanent employee.
- After completion of one year and an evaluation test, he or she will be appointed as an assistant pharmacists with other remuneration will be paid accordingly.
- Affordable course fee.
 - Commencement of classes: 26th February 2012.
 - Duration : 01 ½ years - Once a week (Every Sunday except Poya and other Holidays)
 - Day and Time : Sundays (8.30am to 12.30 pm)
 - Further information to be inquired from Ms.Visaka on 011 2427500 (Ext: 324/ 312)

Email your applications jobs@cargillsceylon.com and indicate the position applied in the left hand corner or Post your applications on before 12th February 2012.

Manager Human Capital

Cargills Ceylon PLC
No. 40 York Street,
Colombo 01.



CARGILLS (CEYLON) PLC

Careers at Taj Samudra Colombo

TAJ SAMUDRA Colombo a member of the Taj Group of Hotels invites applications for the following position, from individuals interested in a long-term career in the Hotel Industry.

STEWARD

Candidates should have passed the G.C.E. (O/L) with a credit pass in English Language. Should possess a minimum of two years experience at a similar capacity in a star class hotel. Good command of English language is required. Ages between 22-25 years is preferred.

Selected candidates for the above position will have opportunities for long term career growth within the Taj Group of Hotels in Sri Lanka and will be offered an attractive remuneration package comparable with current industry norms.

Your resume together with a recent passport size photograph and the names and contact numbers of two non related referees should reach us within seven days.

HUMAN RESOURCES DEVELOPMENT MANAGER
TAJ SAMUDRA
25 GALLE FACE CENTRE ROAD
COLOMBO 3.
E-MAIL tshhrd.colombo@tajhotels.com

