

Great opportunity to join the **Premier Financial Institution** of the Country

### **Central Bank of Sri Lanka**

Established under the Monetary Law Act, No. 58 of 1949, we are the premier financial institution in the country. Our present staff includes 333 Graduates, 165 Post-graduates (PhD/Masters), 26 Lawyers and 53 Accountants. Most of our activities are fully automated and all officers are linked through sophisticated computer networks.

As per our Strategic Plan, our vision is to be credible and dynamic Central Bank contributing to the prosperity of Sri Lanka. Our mission emphasises maintaining economic and price stability and financial system stability to support sustainable growth though policy stimulus, advice, commitment and excellence.

While providing strategic leadership for the financial sector, we provide prudential and pro-active policy recommendations to the government with the highest degree of integrity and professionalism, earning respect for its objectivity and apolitical stance. In doing so, the values maintained by us include commitment to inspirational leadership, transparency, accountability, integrity, commitment to professional competence, lifelong learning, knowledge sharing and innovation, consistency and accuracy, operational autonomy, continuous commitments to results and commitment to participatory work practices.

> The Central Bank now has several opportunities for Young Professionals to join its team as

### **Management Trainees** (Leading to Staff Class Grade I)

1. If you are a citizen of Sri Lanka, an enthusiastic team player with leadership qualities, an achiever with the following qualifications, you have an opportunity to join the Central Bank of Sri Lanka.

### 1.1 Required Qualifications:

- a. A Special Degree (four years) with a minimum of 2nd Class (Upper Division) or Grade Point Average (GPA) with a minimum of 3.5 out of a maximum of 4.0 points obtained from a local or foreign university, recognized by University Grants Commission of Sri Lanka, in any of the following subjects/ disciplines - Statistics/Mathematics
  - Economics .
  - Accountancy/Banking/Finance
- Engineering - Computer Science/

Information Technology

- Commerce/Business Administration (Accounting/Finance) Management (Public/Financial/Accountancy/Business) -
  - OR
- b. A Post Graduate Degree at Master's or higher level obtained from a local or foreign university, recognized by University Grants Commission of Sri Lanka, in any of the above subjects/disciplines.
- c. A Passed Finalist of one of the following:
  - The Chartered Accountancy programme of the Institute of Chartered Accountants of Sri Lanka (ICASL)
  - The Chartered Certified Accountancy programme of the Association of Chartered Certified Accountants (ACCA-UK)
  - The Chartered Financial Analyst programme of the CFA Institute (CFA- USA)
  - The Management Accountancy programme of the Chartered Institute of Management Accountants of UK (CIMA-UK)
  - The Certified Management Accountancy programme of the Institute of Certified Management Accountants of Sri Lanka (CMA)
  - The Certified Public Accountancy programme of the American Institute of Certified Public Accountants (CPA-USA)
  - The Certified Practicing Accountancy programme of the Institute of Certified Practicing Accountants (CPA-Australia)
  - The Certified Internal Auditor programme of the Institute of Internal Auditors (IIA-USA)
  - The Chartered Accountancy programme of the Institute of Chartered Accountants of England and Wales (ICA-EW)

### OR

d. An Associate Member of the Institute of Bankers of Sri Lanka (AIB-IBSL) or the Chartered Institute of Bankers - UK (CIB-UK) with a minimum of one year experience in an executive level in a licensed Commercial/Specialised Bank.

### OR

- e. Attorney-at-Law with an honours pass at the final examination with a minimum of two years of experience in court/legal work in banking and finance at executive level in a reputed institution and authority to function as a Notary.
- 1.2 Age: Below 30 years as at the closing date of the applications (17th February 2012).
- 1.3 Selection Procedure: By a competitive examination and one or more interviews. Candidates are required to answer for three question papers (General Intelligence, Analytical Writing and General Knowledge) for the competitive examination.

# ARE YOU AN ENGINEERING **PROFESSIONAL?**

Following occupations are in high demand in Australia

- Civil, Geotechnical, Structural & Transport Engineer
- · Chemical, Environmental Engineer
- · Electrical, Electronics, Telecommunication & Telecommunication Netweork Engineers
- · Engineering Manager
- Industrial & Production Engineer
- Aeronautical, Aircraft Maintenance Engineer
- · Biomedical Engineer

Colombo 03.

- Agricultural Engineer
- · and many more ...

Speak to the 1" MARA registered agent listed for Sri Lanka with years of experience and proven results and enhance your opportunities.





Female school leaver (catholic/ Burgher) Receptionist cum customer service Assistant with computer Literacy.

## STM-15, P.O. Box 644. Colombo



HEMAS

Serendib Leisure, a subsidiary of Hemas Holdings PLC is a pioneer in the field of hotel management, currently managing four well-known resort-hotels in Sri Lanka. We are on the lookout for talented Female Spa Therapists to strengthen our Spa Treatment Team at Club Hotel Dolphin, Waikkal, Negombo, Sri Lanka.

If you are willing to take up a challenging and mutually rewarding position of

### **SPA THERAPIST** SERENDIB LEISURE

Lahiru

Hotline:

Victoria 3078, Australia,

5 500 100

077 1070 992



fulfills the below requirements

- Have at least 2 to 3 years work experience as Spa Therapist.
- Must be qualified as a Spa Therapist.
- Have the ability to perform specific face, body, nail and foot treatments (Western, Ayurvedic, Thai Massage / Wrap, Scrub, Facial / Waxing, Threading, Makeup, etc)
- Have excellent communication and interpersonal skills with clients and fellow employees.
- Be updated with new developments and treatment techniques relevant to the industry.
- With Secondary Education (G.C.E. O/L)

Send in your CV before 07 February 2012 to careers@serendibleisure.lk or to the postal address: Director HR, Serendib Leisure Management Ltd, Level 5, Hemas House, No. 75 Braybrooke Place, Colombo - 02.

Please state "Application for the post of "Female Spa Therapists Club Hotel Dolphin - Waikkal" in the subject of the e-mail or top left corner of envelop.

VACANCY



#### 2. Opportunities for Persons with Disabilities

Sri Lankan citizens with disabilities, who possess following qualifications, are also eligible to apply for the above post.

#### 2.1 Required Qualifications:

A Degree or higher gualification, obtained from a local or foreign university, recognized by the University Grants Commission of Sri Lanka.

- 2.2 Age: Below 35 years as at the closing date of the applications (17th February 2012).
- 2.3 Selection Procedure: By one or more interviews.
- 2.4 The relevant candidates are required to fill the item (11.0) of the prescribed application form and attach documents to prove his/her disability with the application. The selected candidates are required to appear at a medical board to verify their disabilities.
- 3. Remuneration: An all inclusive fixed allowance of Rs. 50,000/- per month for the training period of one year. Thereafter, on successful completion of training period, they will be considered to be absorbed as Probationary Staff Officers in Staff Class Grade I. In addition to the other fringe benefits, the gross remuneration of Staff Class Grade I would be around Rs. 90,000/- per month.

### Applications

If you have the above qualifications and wish to apply, your application in the prescribed form should be sent by registered post to reach the undersigned on or before 17th February 2012, Applicants are strictly advised to adhere to the prescribed application form.

The prescribed application form could be obtained from the Director - Human Resources Department, Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01 by sending a self-addressed stamped envelope (9" X 4" in size).

### Application forms are also available at the following places:

- Central Bank of Sri Lanka Provincial Office - Southern Province 35, Anagarika Dharmapala Mawatha Matara
- Central Bank of Sri Lanka Provincial Office – North Central Province 341, Stage 1, New Town Anuradhapura
- Central Bank of Sri Lanka Provincial Office - Central Province 805, Trincomalee Street Mandandawala Matale
- Central Bank of Sri Lanka Provincial Office - Eastern Province 103, Post Office Road Trincomalee
- Central Bank of Sri Lanka Provincial Office - Northern Province 105, Arasadi Road Jaffna
- Central Bank of Sri Lanka Centre for Banking Studies 58, Sri Jayewardenepura Mawatha Rajagiriya

Prescribed application forms could also be downloaded from the Central Bank Website http://www.cbsl.gov.lk

Please indicate name of the post that you are intending to apply on the top left hand corner of the envelope. The candidates, who are intending to apply under paragraph (2) above, are required to indicate 'Management Trainee - 2" on the top left hand corner of the envelope

Any application not meeting the required qualifications, not in the prescribed format or received after the deadline will be rejected without any notice. Further, applicants who do not possess the required qualifications as at the closing date will not be considered. Any form of canvassing will be a disqualification.

The Bank reserves the right to decide the number of positions to be filled or postpone/cancel the recruitment.

### **Director – Human Resources Department**

Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01. Telephone: 2477330, 2477231

Manager - Finance and Administration Place of work : Stromme Foundation's Asia Regional Office, based in Colombo

Stromme Foundation is an International Donor Organization facilitating development and program's though local NGO's in the country. Our work is directed towards poverty eradication with a focus on Micro Finance and Education. The Asia Regional Office is based in Colombo and we facilitate projects in 4 countries in the region. Candidates should be resident citizens of Sri Lanka below the age of 50 years and have a passion to work with the poor and be keen on development work. We are looking for an enthusiastic person to fill the above vacancy and join us in our mission to eradicate poverty. www.stromme.org

### **Job Purpose**

- Overall management of the finances and administration of Stromme Foundation's Asia regional office.
- Ensure an effective financial control and accounting system is in place to provide accurate, timely reports to the Regional Director - Asia.
- Ensure that due diligence requirements are met with regard to financial management and risk management.
- Ensure that the finance department provides a proactive service in line with the objectives of Stromme Foundation to help build the capacity of staff and partners in finance and admin and general good governance.

### Knowledge and skills

- A professional qualification in accountancy.
- Understanding how finance is organised and needs to be managed.
- Understands the impact of good administrative procedures.
- Promotes admin/financial processes that help managers achieve their goals.
- Understanding of the context in which Stromme Foundation operates, empowering poor people to help themselves.

### Management Skills

- Able to motivate and manage staff
- Can work well in a team
- Efficient at organizing and prioritizing work tasks
- Anticipates and identifies problems and has the initiative to provide effective solutions.

### **Communications skills**

- Produces clear, accurate, concise and relevant reports.
- Able to explain complex issues to non-financial staff in a simple way.
- Assertive but friendly

### Experience

- 15 years experience in finance with all aspects of financial and management accounts and financial controls of which more than 5 years should be in senior management.
- Staff management and administration experience.
- Preferably experience within the social development sector.

### Attitude

- Personable.
- Has an understanding of the ethos and values of a charity working with the poor.
- Willingness to work on their own and in a team.
- Able and willing to embrace and manage change.

#### Remuneration is negotiable

Please email a comprehensive resume within 7 days to: The Regional Director - Asia Stromme Foundation Asia Regional Office, No: 3A, Gunasekara Gardens, Nawala Road, Rajagiriya.

Email: rdasia@stromme.org

(Please write 'Manager - Finance and Administration' on the top left hand corner of the envelope)

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