

EMPLOYMENT TIMES

MAKING OPPORTUNITIES KNOCK ON YOUR DOOR

SUNDAY MAY 01, 2011

Looking for 'Write People' for Stationery Business

Administrative Assistant & Sales Assistants

- Good English, Computer Skills essential
- Accounting background
- AAT or QuickBooks experience ideal
- Immediate start Trainees considered

Send CV with phone no.
EIL, No.415 Cotta Road, Rajagiriya. Tel: 0777632062
email: eilshops415@gmail.com

WANTED

Wanted Lady Teachers (English medium) around Kandy Town who can teach Maths, Science, English, History, after visiting houses.

0776520152

SUPERVISOR ELECTRICAL POWER

C.G.T.T.I or equivalent with experience in multiskill work environment, English and computer skills essential. Extended hrs and holiday work

J.S.L Engineering (Pvt) Ltd

No.132/13, Kurulubedda Road, Nawala, Nugegoda
0714303203 / 0115758110
jsl_engineering@yahoo.com

VACANCY

SUPERMARKET MANAGER (Free Accommodation)

Wanted an experienced and qualified person with a sound knowledge of English to manage a Supermarket.

Must be prepared to work overseas. Remuneration negotiable.

Send your CV and references to:
sika@online.net.pg

CANADIAN IMMIGRATION OPPORTUNITIES FOR QUALIFIED COOKS, CHEF COOKS AND KITCHEN MANAGERS

AMS will prepare all your Immigration documentation

Requirements:

- 2 to 5 years experience in western style cooking
- Minimum Commi 1 • Vocational training • Moderate English

REGISTER TODAY - SEND YOUR CV NOW !!!

CENTRE FOR CANADIAN ACADEMIC AND PROFESSIONAL SERVICES (CCAPS)

ASIAN MANAGEMENT SERVICES (AMS)

35/2 Gregory's Road, Colombo 7
(Between the Australian High Commission and the Colombo International School)
Tel: 268-8973 / 268-8974 / 585-4602 M : 077-3529898 Fax: 268-6913
Email: couture@slt.net.lk / asianms@slt.net.lk
web: www.asianms.com / www.csic-scci.ca

Post of Secretary

Professional organization servicing a large clientele for over 30 years located in the Greater Colombo area is urgently looking for a Secretary to the Managing Director.

Prospective applicants should be energetic individuals aged between 20-40 years with fluency in English & knowledge of computer skills. Salary would be negotiable but paid to commensurate experience.

Apply P.O. Box 22, Wattala.

VACANCIES

Exists In An INDIAN RESTAURANT For Males & Females

- Counter Sales Staff.
- Restaurant Stewards.
- Catering Stewards.
- Gardener.

* Good salary for the right candidates.

Walk in interviews on the 4th & 5th May
Between 10.00 AM to 3.00 PM

SHANMUGABAWAN (Pvt) Ltd.
53/3, Ramakrishna Road, Colombo - 06.

CALL CENTER OPERATOR CUM OFFICE ASSISTANCE (FULL TIME & PART TIME)

- Excellent Communication skills in English, Sinhala and Tamil (optional)
- Basic Knowledge in Computer
- Able to work day and night shifts
- Age Below 35, Male, Unmarried more suitable
- Working Experience in Taxi call center more preferable
- Close to Dehiwala area more preferable, Lodging facilities available for Out of Colombo Applicants

We offer very attractive remuneration package to successful applicants. Please forward your application with your contact number, either by post or by e-mail to reach us on or before 6th May 2011.

BUDGET3Wheel
PRIVATE LIMITED

141A, Anderson Road, Dehiwala
E-mail cvtb@budget3wheel.com

A1 Travels (Private) Limited is a newly open travel agency based in Dehiwala required an experience staff for the following positions.

Post of Reservation & Ticketing Executive

Qualifications

- Male / Female candidates preferres to be below 30 years of age.
- Have excellent communication skills in English.
- Education qualification is Minimum G.C.E (A/L) - Diploma in Travel & Tourism or Fares & Ticketing / Reservation from a recognized institute is a must.
- Minimum 03 years experience an IATA accredited agency will be an added advantage.

Job Knowledge

- Sales & Marketing - Knowledge of principles and methods for showing, promoting, and selling products or services. This includes marketing strategy and tactics, product demonstration, sales techniques, and sales control systems.
- Software-Knowledge of computerized tickets reservation system (Exe :- Galileo, Abacus, Sabre, Amadeus etc.)
- Experience in selling holiday / tour packages will be added advantage.

Post of Sales Executive

- Have an excellent PR skills, Communication Skills (Verbal & written), Presentation skills, negotiation & IT skills. Ability to develop sales proposals & marketing materials Should have a friendly outgoing personality. The ideal candidate should be between the age of 23-30 years experience in sales in the hospitality / airline trade. Knowledge of the Tamil language will be an added advantage.
- Our remuneration is competitive for those who meet our requirement and are able to demonstrate a high level of performance through results and commitment.
- If you wish to join our team. Please apply before 25th May 2011 with a full CV including the names and addresses of two non-related referees with a recent photograph to the address below or e-mail to hr@a1travels.lk/wishvajith@gmail.com, or Fax to 0719-378981

The Managing Director
A1 Travels (Private) Limited
No. 140/1, Galle Road, Dehiwala (South)



Sri Lanka Telecom

Sri Lanka Telecom PLC is one of the most valuable blue-chip companies in the country with an annual turnover in excess of Rs. 50 billion. The company has been ranked by Standard & Poor's and Fitch Ratings for International Ratings earning a B+ and National Long-Term rating of "AAA (lka)" respectively. Today, Sri Lanka Telecom caters to over five and a half million customers by providing unmatched services and facilities in areas of voice, data, video, and mobile.

Sri Lanka Telecom PLC is looking for dynamic, result-oriented individuals for the following positions in the organisation.



CAREERS IN MARKETING

Position : Market Activation Manager

The ideal candidate should possess strong interpersonal skills, the ability to work independently and unsupervised, a dynamic personality and be resourceful. He or she should be committed and aspire for success, be self-motivated and customer-oriented, thrive in a fast-paced and high-pressure working environment, task- and result-oriented and an excellent team player. Be able to work long and irregular hours and visit the market frequently.

Job Scope

- Support brand-building teams and corporate relations within the market through effective activations and outdoor visibility.
- Develop annual activation and outdoor visibility plans in line with annual brand marketing strategy to achieve objectives and targets.
- Implement agreed activation and outdoor visibility plans and evaluate results.
- Manage and oversee performance of external activation and outdoor visibility agencies.
- Co-ordinate activations and outdoor visibility with regional offices/provincial sales managers to ensure strategic and executional consistency across regional/provincial activities.

- Agree list of approved outdoor visibility suppliers with procurement.
- Evaluate possibility of setting up a Group AOR for outdoor visibility and implement if approved.
- Manage events such as the AGM, media conferences, product launches, corporate events, trade promotions, and other activities using the services of event management companies if necessary.

Qualifications & Experience

- Full/Part qualified in Marketing from CIM or SLIM with at least three years experience in a similar role.
- Ability to work in Sinhala and English. Knowledge of Tamil will be an advantage.
- Entrepreneurial drive and confident with good negotiation skills.
- Proven track record and hands-on experience in activations and outdoor visibility projects.

Report to

Head of Section - Marketing Services.

Position : Marketing Executive

The ideal candidate should possess strong interpersonal skills, be committed and aspire for success, be self-motivated and customer-oriented. He or she should creatively contribute towards the growth of our brands, be able to thrive in a fast-paced and high-pressure working environment. The candidate should be task- and result-oriented and an excellent team player.

Job Scope

- You will assist the Marketing Manager to deliver winning mixes to the market and connect with consumers at relevant touch points by giving them real-time experience of the brand.
- Work closely with external advertising agency and internal departments such as procurement, sales, and corporate teams.

Qualifications & Experience

- Full/Part qualified in Marketing from CIM or SLIM with at least two years experience in a similar role.
- Ability to work in Sinhala and English. Knowledge of Tamil will be an advantage.
- Confident with good negotiation skills.
- Proven track record and hands-on experience in branding, outdoor visibility projects, development of brand manuals and brand architecture work.

Report to

Marketing Manager

Position : Public Relations Executive

The ideal candidate should possess strong interpersonal skills, be committed and aspire for success. He or she should be self-motivated and customer-oriented, able to thrive in a fast-paced and high-pressure working environment, task- and result-oriented and an excellent team player.

Job Scope

- You will be responsible for assisting the Channel Communication Manager for managing and monitoring PR.
- Work closely with external advertising agencies and internal departments such as marketing, sales, and corporate teams to assist in PR.
- Assist sales activation activities in order to provide adequate PR.
- Assist marketing team in Sinhala copywriting and translate press releases to Sinhala.

Qualifications & Experience

- Diploma or equal qualification in Mass Media Communications.
- Proven track record of at least three years in a similar role.
- Fluency in Sinhala language with skills in copywriting and translation.
- Good PR skills and ability to work with diverse teams.
- Hands-on experience in public-speaking and ability to conduct events.

Report to

Channel Communication Manager

Our Offer - Competitive salary and other fringe benefits on par with industry standards.

Method of Application - Complete application together with copies of birth, educational and other certificates should be sent by post within 10 days of this advertisement to the **Chief HR Officer, Sri Lanka Telecom PLC, Lotus Road, Colombo 1.**