

PERSONNEL ASSISTANT

Reputed Airline GSA requires a suitable candidate for the above post

Job Profile

Entails Secretarial, Human resources & Administrative function

Candidates Profile

- Minimum of 2 years experience in a similar capacity
- Excellent interpersonal skills
- Experience in Microsoft office packages
- Good PR & Communication skills
- Ability to handle correspondence independently

Salary will commensurate with experience & qualification. Please forward your resume with the names of two non related referees to reach us within 7 days of this advertisement to:

C/O STM – 12341, P.O. BOX 644, COLOMBO

To advertise in the **Auto Focus** section please contact:

071 4224919
071 4223005
077 3469502



IMMEDIATE VACANCIES

Sales Executives (Colour Box)



- Age below 35 years and should have excellent Interpersonal skills
 - Should have a sound knowledge in **computer Hardware/Software and Programming**
 - Minimum 3 years experience in Sales and Customer Handling
 - Preference will be given to those who have experience in identifying electronic and electrical circuit system errors
 - Fluent in English language and communicate in **Tamil Language** would be an added advantage
 - Should have valid Driving License
 - Willing to work in any part of the Island
- Apply with complete CV and **indicating the post** on the top left hand corner of the Envelope to reach us within 7 days to the address below

C.P.T. General Manager, **CAUSEWAY PAINTS Lanka (Pvt) Ltd.**
15, Noel Mendis Mawatha, Modarawila Industrial Estate, Panadura.



VACANCIES

MTV Channel (FM) Limited, an operating company of The Capital Maharaja Organization Limited, is the premier private television network in the country.

To further strengthen the "Lighting-team" we have immediate opportunities for

Lighting Controller

- Proven track record in operating lighting consoles
- Ability to lead a team
- Good Communication skills
- Computer literacy

Lighting Personnel

- Installation and erection of intelligent lighting
- A team player with a positive attitude
- Good communication skills

Please submit your resume together with contact details of two non-related referees within seven days to:

Group Human Resources Manager
The Capital Maharaja Organization Limited
140, Dawson Street, Colombo 02.

E-mail : career.hrd@maharaja.lk

Web : www.capitalmaharaja.com



The courage to be different



Harris

Harris Ceylon, a name synonymous with world class high quality decorating solutions and undoubtedly the most successful and innovative market leader is looking to strengthen the management team due to growth and invite individuals who are dynamic, result-oriented and conscious of professionalism with a passion to pursue excellence for the above position.

MANAGER – FINANCE

The ideal candidate should possess the following attributes:

- Member/Full qualification in CIMA/ICASL/ACCA.
- Over 5 years of experience in a similar capacity with exposure of directly been accountable for financial viability of a large business, preferably from the manufacturing & distribution sector.
- Possessing sound treasury management skills & exposure in financial control is mandatory to excel in this role.
- Exposure in administration of MIS function & IT literacy is required.
- Should possess excellent analytical, communication and interpersonal skills and a team player.

An attractive remuneration package is on offer to the right candidate & can be assured of an upward career path.

Please email your CV with names and contact nos. of two non-related referees within 7 days of this advertisement. The post applied for should be indicated on the subject line of the email. Please note that the selected candidate will be predominantly based in Colombo with visits to the factory when required.

Manager – Human Resources, Harris Ceylon (Pvt) Ltd, Watareka, Meegoda.
Email: hr@harrisbrushes.lk

COLOMBO INSTITUTE OF RESEARCH & PSYCHOLOGY

Post of Lecturer Psychology – Part / Full-time

We are looking for professionals & academics who can contribute in one or more of the following disciplines and further strengthen both our research and academic divisions.

- ✓ General Psychology
- ✓ Clinical Psychology
- ✓ Organizational Psychology
- ✓ Counseling Psychology
- ✓ Child Psychology



Qualified individuals are welcome from all related fields of psychology to join our team of lectures. Selected individuals can look forward to an attractive package of benefits along with opportunities to engage in both local and international research projects.

All applications will be treated with full confidentiality. Please forward your resume to

The Director - Academic Affairs
Colombo Institute of research and Psychology
No: 34 1/1 B, De-Vos Avenue, Colombo 04.
Tel: 0112 584889 011 2559848
Mob: 077 2650144
info@researchandpsychology.com
www.researchandpsychology.com



Join a winning team



Softlogic is a highly diversified group which comprises of interests in IT, Telecommunications, Retail, Automobiles, Healthcare, Finance & Leisure Sectors.

While benchmarking a strong global presence, we place a high emphasis on instilling employees with integrity, professionalism and pro-activeness while creating a highly competent workforce. As a member of Softlogic, you will have invaluable scope for career advancement as well as the opportunity to follow your passion amongst seasoned professionals in respective industries.

Walk-in Interviews

SHOWROOM SALES EXECUTIVES (Male / Female)

THE JOB

To sell and promote Levis / Nike branded products in Levis / Nike showrooms in Colombo.

PERSONAL AND SKILLS PROFILE

- Should possess a good command of English, both oral and written.
- Previous experience in a similar capacity and environment (Marketing/ Retail Apparels) will be an added advantage.
- Age above 18 years.
- School leavers are encouraged to apply.

Salary and Commission, Medical Insurance and other benefits are offered for the right candidates.

Walk-in interviews will be held at 10.00 a.m. on 23rd, March 2011 at the following address. Please bring educational certificates and the National ID card with you.

Uni Walkers (Pvt) Ltd.

Levis Square,
No. 68 A, Dharmapala Mawatha,
Colombo 03.
www.softlogic.lk
011-5575000 Ext. 5197



LOOKING FOR EARS OF EXPERIENCE

Dynamic AV Technologies is Sri Lanka's premier supplier of world class audio-video and lighting equipment. Dynamic AV specialises in providing AV solutions to a wide range of customers, which include some of the island's largest enterprises. In keeping with the growing demand, Dynamic AV is currently in the process of expanding its service offering.

Dynamic AV is now on the lookout for an experienced, knowledgeable and highly skilled individual to fill the position of 'Manager for Music Industry'

The ideal candidate should be a skilled musician or sound engineer, below the age of 40 and looking for a long term career in the music/sound industry.

An exciting remuneration package, including benefits awaits the right candidate. Please e-mail your resume along with the names and contact details of 2 non-related referees, to hr@davtechnologies.com within 7 working days



The Total Audio Visual Solutions Provider

Ground Floor, No: 413, R.A. De Mel Mawatha, Colombo 03

T: (0)11 2589744,

Website: www.dynamicavtechnologies.com

Email: sales@davtechnologies.com