

EMPLOYMENT TIMES

Sunday January 30, 2011

MAKING OPPORTUNITIES KNOCK ON YOUR DOOR

Working remotely alleviates ...

Contd. From Pg 4

Diane Domeyer added:

"Effective management requires plenty of 'face time' with employees. Supervisors should have an open-door policy, and that means being available to staff who need guidance with projects. Employees who work from home must ensure that being out of sight doesn't also mean being out of mind for promotions, team projects and plum assignments." - hrmguide.com

Technicians with three years experience in repairs/maintenance of pumps, garage equipment and petroleum equipment and license to ride motor cycles needed. Knowledge in electronics is advantageous. Must be willing to travel extensively.

Charter House International (Pvt) Ltd,
161, Nawala Road, Narahenpita.
T.P. 0777 719 461

BRANCH MANAGER

Educational centre in Kollupitiya.
The ideal candidate should be less than 30 years of age, possess past experiences in educational organizations & have a pleasing personality with excellent spoken English skills. Salary minimum Rs. 25000/- with comprehensive health package + attractive commission structure.

NOTE: Job profile will require working on weekends

Apply with full CV, passport size color photo & two non-related referees.

For more information: 0773104 240 / 0772 612 022

UN CONSORTIUM
111-1/2, Maya Avenue, Kirulapone.
Tel: 2502012, 5377752 E-mail: admin@unconsortium.com
www.unconsortium.com

VACANCY

Newly opened Star Class City hotel built under BOI by a UK based company right in the heart of Jaffna town.

- Operations Manager • Front Office Manager
- Fitness Trainer • Food & Beverage Manager
- Waiters

First and Foremost
Inquires : citystarkb@gmail.com

VACANCIES

We are looking for a Young Female for a Post of Secretary to Managing Director.

Secretary

Age below 30 years & with a minimum of 2 Years Experience in Mercantile Sector & Perfect those who have A/L English Medium or Bachelor degree in English Medium. With best Knowledge of Auto Cad & Designing.

Walk in interview.
Pls. call -0332258188 for appointment.
Mudalige Association (Pvt)Ltd
Waliveriya

WALK IN INTERVIEW

Marketing Executives Advertising

We are looking for young energetic Marketing Executives who has the capability of canvassing advertisements for a Publication Company.

- Age: 20- 30 years.
- Qualification: G.C.E.O/L or London O/L with full/Part qualifications in Marketing & Sales.
- Previous experience in Marketing would be an added advantage.
- Should possess a valid riding license.

Please call over with complete Bio Data on 30th January 2011 or 2nd February 2011, between 2.00 - 6.00 p.m.

Imashi Prakashana
102/176, Nivasa Road, Polgasowita
Phone: 0112783333, 071-8305911

VACANCY

FLOWER DRUM GROUP REQUIRES

Female Office Executive

Aged between 25-35 Years
A willing worker to be trained
To handle Attendance Register Cards
And some accounting work
Excellent working conditions
Fluency in English and
Computer Literacy a must
HR experience will be an advantage

Apply within 7 days with CV

Managing Director
Flower Drum Ltd,
No.418 Pannipitiya Road,
Pelawatte, Battaramulla.
Email: flowerdrumrestaurant@eol.lk

VACANCIES FOR SITE ENGINEERS

Technically qualified persons with minimum four years experience in building construction, required for construction sites in Negombo area. Salary negotiable. Please walk in at office hours.

Tropical Homes
165, Colombo Road,
Negombo.
Tel : 0777-367074

WANTED

Experienced & Qualified MUSIC TEACHERS
to teach Piano, Organ, Guitar, Drums, Violin and Voice training for a reputed music school
Attractive Payments
0777 777111

NEW FURNITURE FACTORY PROJECT MANAGER / FACTORY MANAGER POSITION

A Group of Investors is setting up a new furniture factory to manufacture a range of contemporary wooden and covered furniture and inner spring mattresses primarily for export markets.

We are looking for a Project Manger to set up the furniture factory. After commissioning of the factory, the position will revert to a Factory Manager Position. In the second phase of the project, the selected person will be required to travel overseas to set up a similar facility in the Pacific Region.

We are looking for person with extensive knowledge of furniture manufacturing and previous experience in setting up a furniture manufacturing facility. Knowledge of furniture design will be a definite advantage. Responsibilities will include

- Setting up factory infrastructure
- Identifying and sourcing new machinery and tooling
- Recruiting tradesmen and other factory floor personnel
- Operational management of factory

An attractive remuneration package + incentive bonuses will be offered
Applications and CV must be marked "PROJECT MANAGER – FURNITURE FACTORY" and submitted on or before 6th February 2011 to the following;

Ozific Lanka (Pvt) Ltd
No.160, Poonwarama Road,
Colombo 05.

E-mail : hr@ozific.lk

All applications will be treated with strict confidence

VACANCY

We are a leading hypermarket chain in the UK. To cope with its expansion with sourcing in the Indian subcontinent, we are looking for potential candidates to join our dynamic team as a Quality Assurance Technician — Clothing and Accessories, Quality Team. The role will support the Origin Logistics Manager by maintaining a high focus on product quality at origin by performing quality checks and managing the quality review process at the origin DC facility. This role will be based in Colombo.

Quality Assurance Technician — Clothing All Genders

- Job Functions**
- Conduct and follow-up product quality inspections according to the defined QA schedule
 - Report inspection results in a timely manner
 - Liaise with UK colleagues to resolve any non-compliance issues

- Responsibilities**
- Review and verify factory products comparing with a gold seal approved sample and instruction
 - Execute corporate standards strictly
 - Follow the required procedures for each inspection activity
 - Carry out random inspection assigned by management
 - Report inspection findings
 - Share knowledge and experience with current factories to improve quality
 - Other tasks assigned by management

- Requirements**
- At least 5 years experiences in Quality Control for European retailer and/or major manufacturer
 - High standards in personal and professional integrity
 - Excellent communication skills
 - Excellent written and spoken language skills in English
 - Strong prioritisation skills, able to multiple task and work independently
 - Conversant with European quality standards and AQL inspection procedures

Would interested parties please send curriculum vitae with expected salary via e-mail to employment@smtcmb.com

(Personal data collected will be used for recruitment purpose only)

ASSISTANT REGIONAL MANAGERS & AREA SALES MANAGERS (Key Accounts)

Bairaha Farms Plc is a quoted Public Company with a staggering Rs. 8.0 Bn market capitalization. Group's annual turnover is approaching Rs. 2.5 Bn with expansion and diversification of Group's activities. We are in need of high calibre Sales Personnel. We require outstanding Assistant Regional Managers and Area Sales Managers (Key Accounts) to cater to an expanding market for chicken products.

The Candidates who apply must be in the age group of 26 - 33 yrs and also should satisfy the following :-

- The ideal candidate should possess a minimum of 5 years experience in further processed meat / poultry product sales or any other fast moving consumer goods (FMCG) of which 3 years as SE / ASM with an excellent track record in a reputed firm;
- Have the ability to plan and implement field sales strategies and systems and lead a dynamic field sales team in order to achieve the Company's sales objectives;
- Possession of recognized professional qualifications in Sales or Marketing will be a distinct advantage;
- Candidate must be able to communicate in English and Sinhala.

An attractive remuneration package above the prevailing market rate is on offer including a company maintained vehicle with 2-4 month bonuses along with other fringe benefits to the selected candidates.

Please forward within 14 days to the undersigned detailed Curriculum Vitae including contact telephone numbers along with names and contact details of two non-related referees together with a recently taken photograph of yours.

GROUP GENERAL MANAGER

BAIRAHA BAIRAHA FARMS PLC.,
2ND FLOOR, 407, GALLE ROAD,
COLOMBO 03.
"Only short listed candidates will be notified"



POSTGRADUATE INSTITUTE OF ENGLISH THE OPEN UNIVERSITY OF SRI LANKA VACANCIES

Applications will be received by me up to **04th March 2011** from suitably qualified persons for the following Posts. Application should be made on the prescribed form obtainable from the Postgraduate Institute of English.

SENIOR LECTURER GRADE I/II IN ENGLISH

(Research Qualifications/Experience in English, Applied Linguistics, English Language Teaching or Teaching English as a Second Language will be given favourable consideration)

SALARY SCALES

- (a) Senior Lecturer Grade I: Rs. 42,650 - 7 x 800 - 48,250 p.m. [U-AC 3(I)]
- (b) Senior Lecturer Grade II: Rs. 37,650 - 11 x 700 - 45,350 p.m. [U-AC 3(II)]

BENEFITS

All permanent Appointees will become contributors to the Universities Provident Fund, contributing 10% of their monthly earnings and the University contributing an amount equivalent to 7%. In addition, they will become contributors to the Employees Trust Fund and the University Pension Scheme to which the University will contribute 3% and 8% of the monthly earnings of the employee respectively. The holders of the post of Senior Lecturer Gr.I/II are eligible to receive an Academic allowance of 25% of their basic salary in addition to the above.

SABBATICAL LEAVE:

The holders of the Post of Senior Lecturer Gr.I/II are eligible for one year sabbatical leave with pay or two years without pay on completion of seven years of service. Those proceeding abroad on sabbatical leave are eligible to receive full passage for self and spouse.

HOW TO APPLY:

Application forms can be obtained from the Assistant Registrar/PGIE, The Open University of Sri Lanka, P.O. Box 21, Nawala, Nugegoda either by sending a self addressed stamped envelope 23x10 c.m. in size to reach the University on or before **14th February, 2011** or by personally calling over at the Office of the Assistant Registrar/PGIE.

Applicants from Higher Educational Institutions, Government Departments and Government Corporations should apply through the Heads of their Institutions. Applications which do not conform to these requirements will be rejected.

Duly filled applications should be sent under registered cover to reach the Assistant Registrar/PGIE, The Open University of Sri Lanka, P. O. Box 21, Nawala, Nugegoda on or before **04th March, 2011**. The Post applied for should be indicated on the top left hand corner of the envelope.

Director
Postgraduate Institute of English
The Open University of Sri Lanka
P. O. Box 21
Nawala, Nugegoda.
25th January, 2011