

ST APPOINTMENTS

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SUNDAY JULY 19 . 2009



VACANCY ANNOUNCEMENT UNITED NATIONS POPULATION FUND (UNFPA)

Post Title: Research Assistant (SSA Contract)

Duty Station: Colombo

Duration: 20 working days within the month of August and September 2009

Job Description:

Under the overall supervision of the UNFPA Representative, and his/her designated officer, the Research Assistant will assist the UNFPA country office in the compilation of a report to map out the progress made by Sri Lanka in achieving the goals of the Programme of Action of the International Conference on Population and Development (ICPD) in commemoration of its 15th anniversary. The research assistant is expected to assist with the collection of national and district level data on indicators related to the ICPD Programme of Action and the Millennium Development Goals (MDGs) and to generate appropriate computer simulated maps and graphs to illustrate the progress made in Sri Lanka.

The Research Assistant will:

- Collect data on the current status of the ICPD and MDG indicators (per the list provided by the UNFPA country office) at national and district levels, clearly stating sources of data
- Collate the information required on the indicators at national and district level through the use of computer software packages
- Generate computer simulated maps and graphs to illustrate the current status of the selected indicators
- Assist in the layout of the report
- Any other duties assigned by the UNFPA representative or his/her designated officer

Job Requirements:

- Bachelors degree or higher in health, population, demography and/or other related social science field
- 2-3 years experience in data collation, analysis and graphical illustration of similar data. Prior experience on working with similar reports would be an asset
- Proficiency in current office software applications is highly desirable
- Proficiency in English (including excellent writing and communication skills), and Sinhala and/or Tamil

UNFPA offers an attractive daily rate commensurate with experience

Please forward your resume with a covering letter under confidential cover to the UNFPA Representative with contact details of two non-related referees, to the following address: UNFPA, 202, Baudhaloka Mawatha, Colombo 7. Only short-listed candidates will be contacted.
Deadline for application: 27th July 2009



Oxfam works with others to overcome poverty and suffering

Oxfam GB is an international NGO. We work in over 70 countries with 8 regional centres and employ around 4,500 staff globally. In Sri Lanka, since 1986, Oxfam GB is involved in public health, shelter, agriculture, gender equity, food security and income generation in the North, East and South.

Programme Coordinator (European Commission Funded IDP Programme)

Contract Type: Global, two Year Fixed-Term Contract with possible extension

Salary: Competitive With the Global Market

Base Station: Colombo

You will ensure effective coordination between the European Commission (EC), Oxfam Sri Lanka offices and all local and national level partners to support project implementation and ensure contract management in accordance with EC regulations. You will also responsible for managing relationships effectively between EC, Oxfam, and local partners and ensure implementation of programmes, in accordance with project plans, support national and regional level steering committees as mechanism made up of national and local level project stakeholders that will provide overall strategic guidance to the project design and implementation.

Oxfam is looking for someone with the following key competencies:

- A Masters Degree preferably in a related field, development, social science or management.
- As this is a global position this role requires significant professional experience in humanitarian affairs or development preferably at international levels.
- Proven track records of strategic programme design and implementation within an international aid agency.
- Significant experience of supporting and coordinating with local and national civil society partners and engaging with private sector.
- Extensive experience of managing or coordinating EC Grant and EC funded development projects is essential.
- Extensive experience of managing teams and partner development.
- Understanding of and commitment to gender issues and strategies to address the same.
- Interpersonal skills and the ability to work effectively in a multi-cultural, multi-ethnic environment with sensitivity and respect for cultural, political sensitivities and diversity.
- Ability to coordinate work of others, work to tight deadlines and handle multiple concurrent projects/activities.

Closing date for applications: At 5.00 p.m., Wednesday 29 July 2009

If you believe you can do this challenging job you can apply by emailing your CV and a covering letter clearly explaining your interest, and address the key competencies above to: HR team on hrcolombo@oxfam.lk or send to Oxfam, No. 8, Kinross Avenue, Colombo 4.

At Oxfam we are committed to ensuring diversity and gender equity within our organization and strongly welcome applications from female and under represented groups to apply for this position.

Diversity The difference starts with you

VACANCIES

We are a leading freight forwarding company in Sri Lanka, operating Worldwide. Due to recent expansion, we need the services of dynamic, result-oriented and self-motivated individuals to join our team.

Executives & Trainee – Sales & Marketing

- A minimum of 2 years experience with exposure in freight forwarding industry will be a distinct advantage or school leavers.

Executives – Accounts

- Should have sound academic background with accounts knowledge related to shipping industry.

Customer Service

- A minimum of 1 years experience with exposure in freight forwarding industry will be an advantage. Should have background knowledge handling & servicing clients.

If you are interested in a challenging career, please apply with passport size photo & contact details of two non-related referees within 7 days of this advertisement to:

Chief Operating Officer

G.P. Shipping Pvt Ltd

Level 08, West Wing, Ceylinco House
Janadhipathi Mawatha, Colombo-01, Sri Lanka

CAIRN LANKA (PVT) LTD



Pioneering Energy, Enriching Lives

Cairn Lanka (Private) Limited, a wholly owned subsidiary of Cairn India, is seeking applications from experienced professionals for the following positions in Sri Lanka. Cairn Lanka has signed a Production Resources Agreement with the Government of Sri Lanka for exploration and production of oil & natural gas and plans to commence exploration operations around December 2009.

Cairn India Limited is an independent, public oil and gas exploration and production Company that has made several landmark discoveries. A nifty-fifty Company, Cairn India has interest in 13 blocks across India and Sri Lanka, two of which are producing oil and gas. In over a decade, Cairn has made more than 40 discoveries in this region.

The Company is looking for bright, result-oriented team workers to be part of this exciting growth story. Applicants must have Sri Lankan nationality. If you feel you can deliver top quality performance and meet the minimum requirements of qualifications and experience stated below, then we would like to hear from you. All positions are based in Colombo.

Position:

COUNTRY MANAGER

The candidate should be competent to deal with a multi-disciplinary and multi-skill role. He/she will be responsible for liaison and interaction with various Government departments, statutory bodies and social organisations as required in furthering Cairn's projects, as well as managing the Cairn Lanka office and responsible for budgetary, resource and HSE functions.

QUALIFICATIONS

Minimum Graduate/Post-graduate or MBA degree, with at least 20 years corporate experience (including about 5 years in a senior position) in a similar role (at least 5 years corporate experience in case of ex-Army candidates), at a reputed corporate organisation/MNC.

Position:

ADMINISTRATION EXECUTIVE

The candidate will be responsible for front office reception, and all administrative and secretarial duties for the team. The candidate will be responsible for managing data, travel arrangements, planning departmental events, receive calls and guests and manage routine correspondence independently.

QUALIFICATIONS

Graduate/Post-graduate, with 5-7 years experience in a reputed corporate office/MNC and good exposure to secretarial and administration duties and proven track record.

Position:

FINANCE EXECUTIVE

The candidate will be responsible for all Cairn Lanka's budgeting, financial and accounting activities,

including interaction with key government departments, ensuring compliance with all taxation and regulatory matters. The candidate will also be responsible for maintaining expenditure statements, submission of all returns, review and monitor the accounts payable in SAP, handle budgets, MIS as well as audits.

QUALIFICATIONS

The candidate must be a certified Chartered Accountant with total work experience of 6-8 years and post-qualification experience of about 2-3 years in a medium-to-large corporate/MNC, with good knowledge of accounting software (preferably SAP). The candidate must also possess thorough working knowledge of Sri Lankan and International Accounting Standards and general accounting principles.



TO GET THE BEST RESPONSE TO YOUR VACANCY ADS



HEAD OF GROUP INTERNAL AUDIT

DFCC Bank, the pre-eminent provider of project finance and specialist investment advisory services to Sri Lanka's business sector over the past five decades is also an employer of choice for an exceptionally talented pool of multi disciplinary professionals. The Bank offers within its group an excellent environment for career progression through training, challenging work and exposure to the many facets of its diverse business as well as competitive and performance linked emoluments.

The bank now seeks to engage a qualified and well experienced professional to head the Internal Audit function of DFCC and DFCC Vardhana Bank. The incumbent of this position will be required to continuously evaluate the adequacy and effectiveness of internal control systems and assist management in maintaining and improving internal controls. He/she will also be required to examine and report on financial information and develop and implement an annual audit plan with the approval of the Audit Committee.

Applicants should be Associates or Fellows of ICASL. Those with banking qualifications/experience would be at a distinct advantage. Applicants should have 10 years of post-qualifying experience in an executive capacity as an auditor of which at least 5 years should be at a managerial level in a comparable financial/mercantile/audit institution.

The position requires extensive travel since the selected candidate is expected to visit DFCC and DFCC Vardhana Bank branches and report on findings. Strong communication skills are a must and applicants should have worked in an IT enabled environment.

Applications could be submitted online via www.topjobs.lk/DFCC or on specified forms that can be collected from the Head Office or branches or downloaded from our website. State the post applied for on the application form and on the top left corner of the envelope (if sent by mail). Email or forward the application to reach us on or before 3 August 2009.

Group Vice President (Human Resources)
DFCC Bank, 73/5 Galle Road, Colombo 03
websites
www.dfccbank.com
www.dfccvardhanabank.com