

# ST APPOINTMENTS

MAKING OPPORTUNITIES KNOCK ON YOUR DOOR

## IMMEDIATE VACANCIES IN U.A.E

A well-reputed company in Abu Dhabi needs following staff to fulfill their Requirement. Qualified candidates are requested to report office immediately with the bio data, Passport, passport size white background photos, Education experience certificates. Hurry for early departure

CATEGORY	Nos	SALARY(DHS)
Civil Architects	10	Negotiable
Civil Inspectors	10	Negotiable
Civil Supervisors	10	Negotiable
Civil Engineers	10	Negotiable
Quantity Surveyors	10	Negotiable
Land Surveyors	10	Negotiable
Safety Engineers	10	Negotiable
Safety Officers	10	Negotiable
Project Managers	10	Negotiable
Commercial Managers	03	Negotiable
Heavy Bus Drivers (U.A.E Licence Holders)	30	3000
Light Duty Drivers (U.A.E Licence Holders)	100	2300

(Salary not less than SLBFE salary scale)

**TERMS AND CONDITIONS:**  
Accommodation & Medical Facilities provided by employer. Food / Food allowance including in the salary. Daily Working Hours 09 hours and 6 days a week. Air ticket after completion of contract. Period of Contract - 02 Years. Overtime and other terms: As per UAE Law

**CAPITAL RECRUITMENT INTERNATIONAL (PVT) LTD**  
No.71, 1st Floor, George R de Silva Mawatha, Colombo-13.  
Tel: 011-2478319, 011-2478320 Fax: 011-2478321  
Email: capital@nitnet.lk

## MARKETING Executives

Do you have 2+ years of successful experience in marketing advertising and printing services? If so, keep reading!

**Who are we?**  
We are an advertising agency, offering advertising and printing services to our clients. We specialise in print media advertising and commercial printing.

**What are we looking for?**  
We are looking for Advertising and Print Marketing Executives who are capable of growing our client base and increasing company revenue and profits. If you are from this background, we want to hear from you!

**WHAT YOU'LL HAVE TO DO?**  
Meet New clients to develop business  
Service existing clients  
Obtaining advertising briefs  
Coordinate with production and client

**What do you need to qualify?**

- A minimum of two years experience within the industry
- Ability to coordinate and liaise with clients individually
- Good English and Sinhala Communication skills
- Motivation and ability to work in a great team environment

**What's in it for you?**  
Negotiable base remuneration  
Commission based on company commission scheme (no ceiling)  
Friendly working environment

LOOKING FORWARD TO RECEIVING YOUR RESUME IN OUR MAIL BOX WITHIN A WEEK OF THIS ADVERTISEMENT:

mailus@wolfdesigns.com

## Building Supervisor to Yakkala

\* Experience more than 5 years.  
\* NDT or equal qualification in civil works. \* Age below 45 years.

Please apply to,  
**Lycium International School**  
No. 211, Aluthgama, Bogamulla,  
Yakkala. Tel: 334928642

## VACANCY

Business Development Executives (Marketing Executive)

A rapidly expanding reputed advertising company (based in Colombo) is looking for individuals to join its marketing team:

- Dynamic, Self motivated Males/Females.
- Age 18-30 yrs
- Good O/L & A/Ls
- 1-2 yrs experience in Sales/Marketing with excellent communication skills.

Computer knowledge advantageous.  
Benefits: Salary (Negotiable), Allowance, Target Commissions, Performance Bonuses etc.

Office Assistance  
**The Advertiser**  
No.466/2/1, Galle Road, Panathalawa, Moratuwa.  
Tel: 0777 28 30 88

## RESTAURANT SUPERVISOR

Newly opened exclusive restaurant requires Restaurant Supervisor with experience within the age limit of 25 to 40 years.

Salaries negotiable. Please apply before 25<sup>th</sup> October 2008 to the address given below.

**Director,**  
**Lounge Entertainment (pvt) Ltd.,**  
Level 03, Tigo Building,  
05, R.A. De Mel Mawatha,  
Colombo 04.

## Showroom Sales Assistants / Trainees

We are a prestigious business, marketing and selling innovative products. We are looking for people-oriented young persons to work in our showroom in the heart of Colombo.

We desire candidates who have successfully passed the GCE O/L examination with an interest in the areas of Sales and Marketing and with a friendly nature. Those within the ages of 18 - 25 will be at an advantage.

Please post your curriculum vitae, within 07 days, for an interview to:  
**Human Resources Manager**  
44, Kynsey Road,  
Colombo 8.

## Harness the power of an employee suggestion program

**Beyond the Suggestion Box**  
The pitfalls of an ill-conceived employee suggestion program are multiple, legendary and most frequently - avoidable. A carefully constructed employee suggestion program, that is launched with organizational commitment, clarity and ongoing communication can positively impact your bottom line and your employee motivation and enthusiasm. An ill-conceived, hastily launched, undefined employee suggestion program can turn people off and generate ill will, cynicism and misunderstanding.

**Does Your Company Need an Employee Suggestion Program?**  
Before launching an employee suggestion program, consider your corporate culture. Are you currently receiving fresh and thoughtful ideas? Are employee suggestions already percolating to the surface at staff meetings and in casual conversation? If so, maybe more informal methods for cultivating new ideas are warranted rather than a full-blown employee suggestion program.


Perhaps you can schedule departmental brainstorming sessions or generate ideas about particular topics during portions of your weekly staff meeting. You can set a day a month for a luncheon at which every employee is asked to submit at least one idea. You can ask your managers to bring three employee ideas to each manager's meeting. Creativity serves you well in idea generation.

If not, I'd begin by asking what about your culture is currently stifling ideas? Will these issues continue to exist when you implement an employee suggestion program? If so, your successful employee suggestion program must eliminate or circumvent these road blocks.

I am not traditionally a fan of employee suggestion programs since they are unwieldy, difficult to keep up with, time consuming, can cause more hard feelings than positive outcomes and must be strictly managed.

**Elements in a Successful Employee Suggestion Program**  
I have seen few employee suggestion programs succeed, but the employee suggestion programs that did succeed shared common success elements. You may take a pause at the number of factors I consider significant to the success of an employee suggestion program, but these are factors common to any successful work process that takes employee time and offers the possibility for significant rewards and recognition. If you pursue an employee suggestion program, the following must happen for success.

**Appoint a Cross-functional Suggestion Review Team**  
A cross-functional team must review the suggestions which must be acknowledged within 48 hours. If this team is all managers, or all directors, it can be perceived as out of touch or blocking change. It will, however, have the power to implement the suggestions it receives. If it involves other employees, the process can be time-consuming and perceived to serve self-interests. Senior management agreement and ownership become a second step in the approval process. People on the team must be willing to change and willing to ask "why not" rather than "why?"



## FOREIGN VACANCIES

One of the Leading Companies

### in (U.A.E.) DUBAI

For Immediate Departure

**KBR COMPANY**

JOB NUMBER	JOB TITLE	LEVEL	TOTAL	SALARY
<b>FOOD PRODUCTION/KITCHEN</b>				
15	DAFC Supervisor	Level 4	46	3200 DM
16	Sanitation/Safety/Quality (QA/QC) Supervisor	Level 4	41	3200 DM
17	Catering Manager	Level 5	15	3200 DM
18	Chief Cook	Level 4	66	3200 DM
19	Cook	Level 3	251	1200 DM
20	Second Cook	Level 2	395	1100 DM
21	Chief Meat Handler	Level 3	36	1500 DM
22	Meat Handler	Level 2	72	1100 DM
23	Head Baker	Level 3	41	1500 DM
24	Second Baker	Level 3	149	1500 DM
25	Head Salad	Level 3	41	1100 DM
26	Second Salad	Level 2	187	1100 DM
27	Dishwash & Potwash	Level 1	441	1000 DM
28	Sanitation Supervisor	Level 4	35	3200 DM
29	Kitchen Cleaners	Level 1	266	1000 DM
30	Line Server/Gen.Waiter	Level 2	42	1200 DM

Please come personally with your Passport; 6 colour Photographs and Certificates in support of experience.

**Interviews:** Monday to Saturday (Between 10.00 a.m. to 4.00 p.m.)

**MIDDLE EAST MAN POWER**

No. 134, Negombo Road, Wattala (Near Gemunu Theatre)

APP.No-AL - 484/Advt/08

## Be a professional Employee in sales & Marketing

**Earn Here is a great opportunity Earn big money Over 25,000/- per month**

**Learn**

- Customer Relationship
- Handling Customers
- Promotional Marketing
- Strategic Marketing
- Service Marketing

**Travel overseas**

**Age Between 20 -30 years**

Contact us on : 0777 365522 / 0777 195920 5030128/9

Walk for an interview between 9.30am - 4.00 pm.

**NO 23E 1/1, Pagoda Road, Nugegoda. Email : timelife\_pagoda@yahoo.com**

## INTERNAL AUDIT ASSISTANT

A PLC established in 1939, mainly trading in Pharmaceutical & Fast Moving Consumer Goods require a person with following qualifications for the above post

- ICA or ACCA Intermediate Level
- Have 2-3 yrs similar work experience
- Be Computer Literate
- Good command of English Language
- Able to work with minimum supervision

Remuneration is negotiable. Preference will be given to male candidates. Please send your Detailed Resume with Names of two non-related referees. Please mark position applied for on the top left hand corner of the envelope addressed to:

Human Resources Manager,  
**J. L. MORISON SON & JONES (CEYLON) PLC,**  
620, Biyagama Road, Pethiyagoda, Kelaniya.

## VACANCY MEDICAL REPRESENTATIVE

Indoscan (Pvt) Ltd. in association with Hoe Pharmaceuticals of Malaysia wish to identify a suitable person for the promotion of internationally recognized range of dermatological products in Sri Lanka. Suitable candidates possessing the following attributes are requested to forward their CVs within 7 days of this notification.

- Males below 30 years of age
- Relevant experience
- Possess valid Driving License
- Having a pleasing and outgoing personality
- Sports background will be desirable

Kindly apply with names and contact details of two non-related Referees marking the post applied for on the top left corner of the envelope to-

Sales Manager  
**INDOSCAN (PVT) LTD.**  
1043-16 Maradana Road,  
Colombo 08.  
(Canvassing is a sign of lack of self confidence)