



Steuart Creations (Pvt) Ltd, a subsidiary of the George Steuart Group, is involved in advertising and creative designs, and we are looking for a

## MARKETING EXECUTIVE advertising

Applicants should have a sound educational background with a minimum of 4 years working experience in an advertising firm. Applicants should also be below 40 years of age and have good communication skills.

Senior Manager - Human Resources  
GEORGE STEUART & COMPANY (PVT) LTD  
STEUART HOUSE  
NO. 45, JANADHIPATHI MAWATHA, COLOMBO 1.  
E mail : creations@georgesteuart.com Website : www.georgesteuart.com

GEORGE 1838 173 YEARS 2008 STEUARTS

## DEPARTMENT OF INLAND REVENUE

### Recruitment of an Information and Communication Technology Advisor On a contract basis

The Department of Inland Revenue is undergoing a modernization process leading to enhancing the efficiency thereof through a methodical and transparent programme, with a view to increasing the state revenue. One of the objectives thereof is to receive a more tax compliance with less cost. These objectives are expected to achieve through upgrading the information technology facilities within the Department, in line with the concept of e-government.

Accordingly, applications are entertained from individuals for selecting an applicant to be recruited as an Information and Technology Advisor (on contract basis). The functions and responsibilities of this post, and required qualifications are as follows:

#### Functions and responsibilities of the post-

- Advising and extending assistance in the accomplishment of the activities of the Computer Development Unit of the Department.
- Upgrading the information technology functions of the Department.
- Implementation of the Information Technology Development Plan of the Department.
- Formulation of an information technology policy and implementation.
- Co-ordination of development activities carried out under FMR Project and implementation.
- Formulating the required technological plans for achieving objectives of the Department and making proposals thereon.
- Matters regarding entering into agreements for information technology related procurements.

#### Required qualifications

- A bachelors' degree in information technology, from a recognized University and
  - Experience of not less than 5 years in software project management in a reputed Government or Private Sector Organization.
  - Experience in managing data centers/disaster recovery sites and work experience in Government Sector Organization will be additional qualifications. Otherwise
  - A bachelors' degree in science from a recognized University and a Post Graduate qualification in information technology, with
  - Experience of not less than 10 years in software project management in a reputed government or private sector organization.
  - Experience in managing data centers/disaster recovery sites and work experience in Government Sector Organization will be additional qualifications.
- **Skills**
- Skills in human resource management, communications and resource management.

Remuneration is negotiable. Applications together with all relevant bio-data, prepared by the applicant, should be forwarded to reach the following address on or before 26.09.2008.

Please indicate on the top of the left hand corner of the envelope "Application for the post of Information and Communication Technology Advisor".

#### Address:

The Commissioner General of Inland Revenue  
Department of Inland Revenue  
P.O Box: 515,  
Colombo 02.

## Marketing Executives (Male/Female) Management Trainees (Marketing)

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Call for Immediate Appointment  
Mr Aruna - 072-4845771

Finlays

"Enriched by the past, transforming the future."

### Vacancies at the Tea Export Division - Welisara

**About the Group:** Finlays is a diversified group of companies and a subsidiary of the Swire Group, a multi-national, multi-disciplined, commercial organization. Finlays has been in operation since 1893. Its current business portfolio includes: Value Added Tea Exports, Tea Warehousing, Environmental Services encompassing Pest Control, Healthcare & Timber Preservation, Insurance, Agencies, Airline GSA, Temperature Controlled Warehousing & Logistics and marketing of industrial & agro chemicals - a joint venture with BASF of Germany.

**About the Division:** The Export Division of Finlays has been marketing black tea in bulk, packets & teabags and as flavoured tea for many decades. A state-of-the-art tea bagging and packing plant caters to a worldwide clientele while the purpose built green tea manufacturing facility caters to a worldwide clientele. The activities of the division are supported by extensive research & development with a dedicated, state-of-the-art laboratory and tea tasting facility.

#### Vacancy for a Technical Officer/Supervisor

We seek to recruit a technically competent individual to be responsible for monitoring the repair and maintenance of plant & equipment as well as to administer and coordinate all production and labour related activities required to ensure the achievement of targeted production levels of our factory which operates on a 24 hour basis.

#### Attributes/skills

- Co-ordination & organizational ability
- Ability to inspect equipment and diagnose problems
- Ability to gather and present production related information
- Excellent communication skills especially with technical and other personnel in the workforce

#### Requirements

- HND/NDT in Mechanical/Electrical engineering from a recognised institute.
- Around 25 years of age
- Around 3 years of supervisory experience in a manufacturing plant
- Willingness to work on a shift basis.

#### Vacancy for a Production Officer/Supervisor

A vacancy exists for a people oriented individual to supervise and coordinate all activities of the workforce engaged in the production process to ensure the achievement of targeted production levels of our factory which operates on a 24 hour basis.

#### Attributes/Skills

- Ability to plan and implement work schedules
- Ability to calculate and determine labour and equipment requirements
- Ability to maintain operational data and present related information
- Excellent communication skills especially with the workforce

#### Requirements

- Passed the GCE (Advanced Level) examination in the science stream
- Additional technical qualifications preferred
- Around 25 years of age
- At least 3 years experience in a supervisory function in a manufacturing plant
- Willingness to work on a shift basis.

#### Vacancy for a Quality Assurance Supervisor (Tea Bags)

A vacancy also exists for a quality conscious individual who would supervise and coordinate quality related activities of the workforce engaged in inspection and testing relating to the manufacture of tea bags.

#### Attributes/skills

- Knowledge of quality assurance standards and procedures
- Ability to review and maintain quality standards in order to ensure that regulatory standards are met.
- Ability to gather and present quality related information
- Excellent communication skills especially with quality assurance personnel in the workforce.

#### Requirements

- Passed the GCE (Advanced Level) examination with Chemistry as a subject
- Around 23 years of age
- At least 2 years experience in Manufacturing/Quality Control
- Willingness to work on a shift basis

Rewards: Exceptional candidates with suitable qualifications and experience may be offered a placement in the junior executive category which will entitle the successful candidate to an attractive remuneration package including a company maintained motorcycle after completion of a 6 month period of probation. Candidates recruited at Supervisory level could look forward to rapid advancement to the junior executive category based on performance.

Please forward your application together with contact telephone number and the names and addresses of two non-related referees preferably by e-mail to positions@finlays.lk with the post applied for as the subject. Alternatively you may post your application to the address given below within 7 days of this advertisement indicating the position that you are applying for.

Head of Human Resource Development  
Finlays Colombo PLC  
186, Vauxhall Street,  
Colombo 02.  
www.finlays.lk



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