

PRODUCTION MANAGER

We are a medium size garment factory specializing in ladies fashion garments, located in Malambe Battaramulla.

Ideal candidate should have thorough knowledge in all types of ladies garments and should be responsible for the highest quality output.

Should have minimum 5 years experience in similar capacity.

Salary negotiable.

Please forward your cv to:

78, Dharmapala Mw., Colombo 3
FAX: 2372620
E-MAIL: mondy7878@yahoo.com

THE SUNDAY
TIMES

www.sundaytimes.lk

ST APPOINTMENTS



The goals are challenging...
Do you have what it takes?

DIRECTOR Of Studies

IPM requires the services of a self motivated, result-oriented and innovative professional to be the Director of Studies at its Business School, which is fast expanding to meet the current and emerging demands of the profession.

JOB PROFILE

- Total responsibility of achieving strategic goals set out by the Council for the Business School.
- Development and Management of Curricula of Study Courses and Professional Development Programmes of the Institute.
- Constantly improving the quality of the said Study Courses and Professional Programmes.
- Liaising with local & foreign Professional & Training Institutes & Universities for mutual collaborations.
- The management of available resources to obtain optimum results through a process of Excellence in Management
- Reviewing and identifying the needs of stake holders of the Business School and implementing strategies to meet their aspirations and requirements.

PERSON'S PROFILE

- The National Diploma in HRM or PQHRM passed final list of IPM Sri Lanka or a Degree from a recognized University or an equivalent qualification.
- MBA will be an added qualification
- Should possess a minimum of 5 years hands-on experience covering Development & Management of Study Courses, Professional Development Programmes, Lecturing, Consultancy etc, out of which 5 years should be in Senior Management Positions.
- Excellent written & verbal communication skills and a sound knowledge of English and Sinhala/Tamil languages.
- Strong Management Skills, with an exceptional ability to motivate a professional team to higher levels of performance.

REWARD

An attractive and negotiable Reward Package commensurate with qualifications, and experience.

Please apply, confidentially within 7 days of this advertisement with the contact details of two non-related referees and the post applied for marked on the top left corner of the envelope.



The Nation's Leader in HRM
The President

Institute of Personnel Management Sri Lanka (Inc.)

"HR House", No. 43, Vijaya Kumaramatunga Mawatha, Narahenpita, Colombo 05.

IPM is Affiliated to the Asia Pacific Federation of Human Resource Management (APFHRM) and the World Federation of Personnel Management Associations (WFPMA) and is the Past President of the APTIHRM and a Former Board Member of the WFPMA.

VACANCIES



TELEPHONE OPERATOR / RECEPTIONIST (MALE / FEMALE)

- Minimum 2 years experience in Star Class Hotel
- Computer Literacy
- Able to work night shift
- Knowledge about front office operations
- Age between 22-32
- ✕ Salary not less than 16,000/-

GUEST RELATION OFFICER (GRO) (MALE / FEMALE)

- Outgoing personality with experience in Guest Relations
- Fluent in English
- Age 22-30
- Able to work night shift
- ✕ Salary not less than 16,000/-

Come with full CV, I.D. Copy and Experience Certificates.

Walk-in Interviews on the 07th Aug. 2008 from 10 a.m to 2 p.m



Bellagio Casino

No.430, R.A.De Mel Mawatha, Colombo 03.

Tel : 0112-575271

Plan Sri Lanka



Plan is an international humanitarian, child-focused development organization without religious, political or governmental affiliations. We are one of the world largest children's organizations working over 60 years with and for poor children and communities in 63 countries around the world in the field of education, health, water and sanitation, livelihood and children's rights.

Plan has been in Asia since 1948 and currently has long-term programmes in 13 countries, including Sri Lanka. Since 1981 Plan Sri Lanka programmes cover the districts of Kandy, Matale, Kurunegala, Anuradhapura, Badulla, Monaragala and Hambantota with 28,500 sponsored children and a budget of more or less US\$ 12 million per annum.

We are looking for:

Communication Manager

Job Purpose:

Responsible for managing internal and external communicational needs ensuring Plan's reputation as the "recognized voice" for Child Centered Community Development (CCCD). Raise Plan's brand awareness, develop an integrated Country Communication and Marketing plan attuned to local requirements and sensitivities. Develop and maintain effective relationships with key media representatives.

Workstation: Colombo

Reporting to: Country Director

Qualifications:

- University degree in Mass Communication and/or equivalent
- 5 years experience in the relevant field

National Advisor - Health

Job Purpose:

Leads the program designing, planning and operationalization of all Plan program activities, connected with children's well being in terms of health, nutrition, sanitation and other allied areas.

Workstation: Colombo

Reporting to: Program Support Manager

Qualifications:

- University degree or equivalent in the relevant field
- 5 years experience in public health/community medicine

Accounts Assistant

Job Purpose:

Assist the National Accountant in all accounting and bookkeeping functions of the Country Office.

Workstation: Colombo

Reporting to: National Accountant

Qualifications:

- AAT or part qualifications from a recognized accounting body
- 2 years experience in a similar capacity

Attractive remuneration package

Qualified individuals are invited to submit their resume with covering letter to:

Human Resources Manager, Plan Sri Lanka,

No: 532/3, Seibel Place - Lane 2, Kandy.

or e-mail to: PSL.HR@plan-international.org

Closing date for application is 10th August 2008. (only short listed candidates will be notified)

Qualified women are encouraged to apply. Plan is an Equal Opportunities Employer. As an international child-centred development organization, Plan does not tolerate child abuse.

www.plan-international.org