

PAN ASIA BANK

with 12 years presence in the financial sector of Sri Lanka currently operating with 29 on-line branches has embarked on an ambitious expansion plan.

In view of this progressive plan we wish to recruit a high caliber individual willing to take an appointment in the capacity of

Human Resources Executive

Job responsibilities include:

- Assist to implement modern HR Strategies and Practices covering all key result areas such as Employee Resourcing, Performance Management, Compensation & HRIS etc.
- Assist to manage the Human Capital of the Bank to have a highly motivated workforce in achieving business and personal goals.
- Develop appropriate channel for disciplinary and grievances issues to ensure conducive employer/employee relations.
- Conversant with labour laws and other regulations.

Qualifications, skills and experience required :

- Possesses a bachelor's Degree in HR or a Diploma in Human Resources conducted by the IPM.
- Ideally 3 to 5 years working experience in HR field out of which 2 years experience in a supervisory level in a reputed organization.
- Possesses excellent organizational competency to handle multi-tasks and work effectively under pressure.
- Excellent negotiation, writing and communication skills in English.

COMPETITIVE AND NEGOTIABLE REMUNERATION PACKAGE AWAITS THE RIGHT CANDIDATE

If you meet the above criteria, please send in a detailed CV along with names, addresses and contact numbers of two non-related referees to reach " **Manager - Human Resources Development**" within 10 days of this advertisement Or on line applications via www.topjobs.lk/pabc

Head office
450, Galle Road, Colombo 03,
Sri Lanka.
Tel: 2565565
www.pabcbank.com

PAN ASIA BANK
Company Reg No: P043

You're looking for more than a job

we promise you a career

At Standard Chartered Bank, we are looking for unique individuals to join our team. If you are a self starter with the expertise required to manage a team of professionals, desire exciting opportunities and excellent rewards, you may be the person we are looking for.

Assistant Manager - Cash Management Services

The selected applicant will be expected to support the Manager, CMS by ensuring adequate resources are available to meet predetermined business Service Level Agreements and satisfy customers by managing multiple processes through a team of Operations Officers, handle escalations/errors and in addition, may be called upon to manage selected projects.

Key Responsibilities:

- Network and maintain contact with external sources to keep track of developments in area of expertise
- Implement and manage a continuity plan with the ability to process requirements of a risk management framework
- Ensure appropriate follow through of audit findings whilst inculcating best practices around the management of risk
- Approval of transactions on Local exchange control regulations
- Successfully develop and manage talented individuals

Skills & experience required

Applicants should hold a fully completed academic/professional qualification. They should also have a sound knowledge of wholesale banking products including demonstrable experience in cash management operations, general banking law, exchange control regulations, inland revenue and anti-money laundering regulations. An ability to manage production teams in a demanding, target driven environment is essential. Strong communication and interpersonal skills, excellent organization, administration and task co-ordination skills as well as a proficiency in MS Office would be an added advantage.

If you feel you meet the above criteria, and wish to apply for this position, please forward your CV within 7 days to:

Head of Human Resources
Standard Chartered Bank
37, York Street, Colombo 1
HR.SriLanka@standardchartered.com

Standard Chartered Bank is an equal opportunity employer

| Recruitment |

Standard Chartered
www.standardchartered.com/lk

Women Defining Peace – World University Service of Canada Programme Coordinator

Project Description: Women Defining Peace (WDP) is a five-year project funded by the Canadian International Development Agency (CIDA) and implemented by a consortium of World University Service of Canada (WUSC), Cowater International and MATCH International Centre. The purpose of WDP is to strengthen the prevention, intervention and advocacy on gendered violence experienced by Sri Lankan women, and integrate gender equality concerns and women's rights, into peace-building and post tsunami reconstruction. To achieve this purpose, the project will fund civil society initiatives which contribute to reducing or preventing gendered violence against women, promoting peace and/or increasing women's influence over issues of violence, peace and disaster management. The project will also support capacity development for civil society partners and their networks, and will facilitate collective learning and action on violence against women, peace, conflict and reconstruction.



The Programme Coordinator (PC) is based in Colombo, and will coordinate WDP strategies all over the country. S/he will be expected to spend about 40% of her/his time in the field.

The PC reports to the Field Director, works closely with other WDP staff and liaises regularly with national and International organizations.

Duties and Responsibilities:

- Ensure that WDP's project strategies for preventing gendered violence against women and promoting women's leadership in peace-building are adequate.
- Oversee and support grant review process, proposal development and follow-up of WDP initiatives.
- Coordinate outreach and partnership building.
- Prepare sub-project approval documents and support documentation and reporting.
- Monitor overall project progress and progress of individual projects.
- Undertake capacity development activities of partners in areas such as strategic planning, project design and monitoring, gender equality, gendered violence, peace building, etc.
- In collaboration with the Field Director, initiate calls for proposals to reduce gendered violence and to increase women's voice and participation in peace building.
- Support the work of programme staff and consultants.

Qualifications:

- Degree in gender and development, human rights, or other related field.
- 3-5 years experience working on gender equality and women's rights.
- Knowledge and experience working on violence against women.
- Knowledge and experience working on women's participation in peace building.
- 3-5 years of experience in project monitoring, management and capacity building of CBOs/NGOs.
- Knowledge and experience of the gendered impacts of disaster management and responses.
- Demonstrated ability to build and support partnerships with stakeholders including NGOs, CBOs, service providers and government agencies.
- Able to work independently and team supervision skill.
- Willing to travel to all parts of Sri Lanka and internationally.
- Must be fluent in English as well as Sinhala or Tamil. Preference will be given to candidates who are fluent in all three languages.
- Excellent writing skills in English as well as Sinhala or Tamil.
- Good computer skills (Word, Excel, PPP, internet, etc.)

Interested candidates must complete an application form. To request an application form contact:

Women Defining Peace - WUSC
10/4 Don Carolis Road, Colombo 5
Tel: 2503096
Fax: 2500612
Email: wdp@wusc.lk

Curriculum vitae and the completed form must be submitted to the above address by July 30, 2008.

Women Defining Peace – World University Service of Canada Senior Programme Officer

Project Description: Women Defining Peace (WDP) is a five-year project funded by the Canadian International Development Agency (CIDA) and implemented by a consortium of World University Service of Canada (WUSC), Cowater International and MATCH International Centre. The purpose of WDP is to strengthen the prevention, intervention and advocacy on gendered violence experienced by Sri Lankan women, and integrate gender equality concerns and women's rights, into peace-building and post tsunami reconstruction. To achieve this purpose, the project will fund civil society initiatives which contribute to reducing or preventing gendered violence against women, promoting peace and/or increasing women's influence over issues of violence, peace and disaster management. The project will also support capacity development for civil society partners and their networks, and will facilitate collective learning and action on violence against women, peace, conflict and reconstruction.



The Senior Programme Officer is based in Colombo, and will have primary responsibility for implementation of WDP activities in one or more regions. S/he will be expected to spend about 50% of her/his time in the field. The SPO works closely with other WDP staff and liaises regularly with NGOs and civil society organizations in the regions.

Duties and Responsibilities:

- Organize consultations, planning and review meetings with partners and stakeholders.
- Coordinate communication on WDP grants; support proposal development; participate in grant review process.
- Undertake capacity assessments and facilitate the development of capacity building plans for WDP partners and collaborative groups.
- Support capacity development activities on specific topics such as strategic planning, project design, gender equality, gendered violence, peace building etc.
- Monitor progress and disbursements of sub-projects; report on results achieved and obstacles to be addressed by projects in the regions.
- Support the work of programme staff and consultants.
- Maintain project records and prepare progress reports.

Qualifications:

- Degree or Diploma in gender and development, human rights, or other related field.
- Minimum of 3 years experience working on issues of gender equality, gender based violence and/or women's participation in peace building.
- Minimum of 3 years experience planning and/or implementing gender equality initiatives.
- Demonstrated ability to implement capacity development activities with community-based organizations and NGOs.
- Minimum of 3 years experience monitoring project results and preparing progress reports.
- Good skills in communication and problem-solving.
- Willing to travel to all parts of Sri Lanka. Field experience an asset.
- Good computer skills (Word, Excel, PPP, internet, etc.)
- Must be able to work in English as well as Sinhala or Tamil. Preference will be given to candidates who are fluent in all three languages.

Interested candidates must complete an application form. To request an application form contact:

Women Defining Peace - WUSC
10/4 Don Carolis Road, Colombo 5
Tel: 2503096
Fax: 2500612
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Curriculum vitae and the completed form must be submitted to the above address by July 30, 2008.